
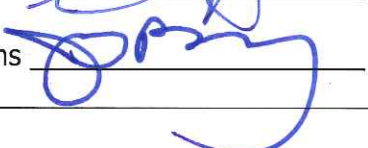


BOARD AGENDA ACTION FORM

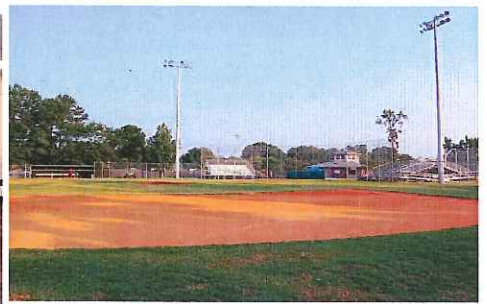
May 9, 2016 Committee Meeting

May 23, 2016 Board Meeting

Section:	Operations
Subject:	FY17 Facility Use Guide
Name/Department:	Sean Hughes / Operational Planning
Agenda Item Number:	8.1A
Background:	As part of the realignment of the Facility Use responsibility and revision of Policy KF, the rates for renting CCSD space were increased by Board action at the April 25, 2016 Board meeting (Consent Agenda Item #9.2A). During the Committee of the Whole discussion, staff promised to provide the full guide for the May Committee of the Whole and Board of Trustees meetings. Specifically, discussion was focused on the types of users and the fee level to which they would be subject.
Discussion:	<p>Staff has taken every effort to ensure the equitable priority of use and fees for all non-CCSD users of CCSD facilities. The Facility Use Officers and Director of Operational Planning reviewed each component of the Facility Use Guide (attached) to ensure utility, maintenance, custodial, and personnel costs are covered within the cost for each type of rentals.</p> <p>The changes from previous years to the proposed guide for 2016-2017 are as follows:</p> <ul style="list-style-type: none"> • Use of kitchens and kitchen equipment by non-school entities is prohibited • When requesting use of classrooms, a minimum of four (4) classrooms is assessed on the rate sheet. Smaller groups will be encouraged to utilize a specialty room or non-classroom room appropriate for their size which will likely cost less than the four (4) classrooms. This is due to the outsized cost to CCSD to operate a single classroom in a building for a rental. • Rental funds are required ten (10) business days in advance of the event. Failure to pay in advance will result in cancellation. This is due to a number of rentals in the past not paying or causing numerous staff hours to be utilized trying to collect payments. • Community Education references changed to Operational Planning references • A standardized rental contract is now required for all events in addition to application. Staff found the previous procedure of applications only left CCSD open to liability and changes to events. • The prohibition of alcohol and smoking now also includes vaping/e-cigarettes. • Available Facilities and their respective point of contact information is updated.
Goals & Budget:	
This recommendation supports CCSD goal #:	
Overall budget for implementing CCSD goal:	n/a

Request approval for funds within that budget in the amount of \$:	n/a		Funding Source n/a
Resulting positive impact for students in our District will be:			
Potential impact of this decision on other budget areas will be:			
Future Fiscal Impact:	Cost neutral facility use for outside organizations not covered under separate MOUs.		
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information	
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session	
Draft Motion: Approve the 2016-2017 Facility Use Guide as written for use beginning July 1, 2016.			
Person(s) Responsible for Implementation:	Sean Hughes, Dir of Operational Planning  Jeffrey Borowy, Deputy for Capital Programs 		
Superintendent's Approval:	Gerrita Postlewait _____		
Board Member(s) Approval:			
Attachment(s): 1. FY17 Facility Use Guide	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

Charleston County School District



2016-2017

FACILITY USE AND RENTAL GUIDE



The Charleston County School Board and Superintendent welcome the use of school facilities when school is not in session. The District is focused on providing quality educational services to students of Charleston County and CCSD also supports the community through the rental of school facilities. Facility use for events and rentals is managed by the Department of Operational Planning in the Operations and Capital Programs Division.

Additionally, CCSD has entered reciprocal agreements with the municipalities throughout Charleston County providing for joint use for fields, gymnasiums, and other facilities to enhance taxpayer investment and strengthen our community. This booklet outlines the rules and fees for the use of school facilities. See what CCSD can offer you!

BOARD OF TRUSTEES

Dr. Gerrita Postlewait, *Superintendent of Schools*

Mrs. Cindy Bohn Coats, *Board of Trustees Chair*

Mr. Chris Staubes, *Board of Trustees Vice-Chair*

Rev. Chris Collins

Mrs. Kate Darby

Mr. Tom Ducker

Mr. Todd Garrett

Rev. Dr. Eric Mack

Mr. Michael Miller

Mr. Tripp Wiles

Policy KF and associated procedures for facility use may be found online at:
www.ccsdschools.com/Board_of_Trustees/Policies/



Stall High

CCSD Facility Use and Rental Guide

Contents

General Instructions for Facility Use	4
Contacts.....	5
Insurance Coverage Required for Facility Use.....	7
User Group Categories	8
Fees	9
Equipment Use Fees.....	9
Salaries and Benefits.....	9
Fee Chart	10

CONDITIONS FOR NON-SCHOOL RELATED USE OF SCHOOLS

Supervision.....	11
Custodial Services.....	11
Specialized Equipment.....	11
Time Restraints	11
Kitchen Use	11
Gymnasiums	11
Liability.....	11
Religious and Cultural Organizations	11
Long Term Use	12
Permit.....	12
Cancellation	12
Violations	13
Limitations of Use	13
Additional Approvals.....	13

General Process For Facility Use

The process for requesting use of school facilities begins by contacting the appropriate Facility Use Officer for the desired school location (Pages 5 & 6).

1. The Facility Use Officer meets with requestor and determines the “user group category” , completes the application, cost estimate, and discusses the requirement for evidence of liability insurance coverage (certificate of insurance) for the event.
2. An estimate is completed to include all rental fees, utilities, personnel costs (security, supervisory, custodial, etc.), and additional equipment costs based on the user group category.
3. Requestor signs-off on application, rules and regulations.
4. The Facility Use Officer submits completed cost estimate and signed application form to the respective principal for approval/disapproval.
5. Long term rental requests are coordinated as above but also require approval from the Director of Operational Planning, Deputy for Capital Programs, or the Chief Financial Officer. Long term use requests are recurring or ongoing events held on a consistent basis over a period of time. For more information please see page 12.
6. Once requests are approved, a standard CCSD facility rental agreement is signed by all parties. The rental agreement will only be signed when all parties are in agreement with the proposed terms and in keeping with all CCSD policies.
7. Applications, rental agreements, proof of 501(c)(3) status (when applicable), and Certificates of Liability Insurance must be received, signed, and submitted no less than ten (10) business days prior to the event. Failure to submit signed applications, rental agreements, and/or certificates of liability insurance ten (10) business days in advance will result in cancellation of any agreement and the event. For more information please see page 7.
8. Payment for the event covering estimated expenses is due to the Facility Use Officer ten (10) business days prior to the event. Failure to pay estimated expenses in full ten (10) business days in advance will result in cancellation of any agreement and the event.
9. Any additional charges incurred related to extended rental times, personnel costs, equipment usage, etc. for the event are to be remitted within ten (10) business days after the event.



left and middle: Lowcountry Tech interiors; *right:* Center for Arts and Academics auditorium

Available Facilities and Main Contact Person

District 1 (Awendaw/McClellanville)

Contact:

Angela Harvey
(843) 746-6372
Lila_Harvey@charleston.k12.sc.us

Available Facilities:

St. James Santee

District 2 (Mt. Pleasant)

Contact:

Angela Harvey
(843) 746-6372
Lila_Harvey@charleston.k12.sc.us

Available Facilities:

Belle Hall Elementary
Cario Middle
Charles Pinckney Elementary
James B. Edwards
Jennie Moore Elementary
Laing Middle
Laurel Hill Primary
Moultrie Middle
Mt. Pleasant Academy
Sullivan's Island Elementary
Whitesides Elementary
Wando High

District 3 (James Island)

Contact:

Karl Gueldner
(843) 573-1209
Karl_Gueldner@charleston.k12.sc.us

Available Facilities:

Ft. Johnson Middle
Harborview Elementary
James Island Elementary
James Island Middle
Murray LaSaine Elementary
Stiles Point Elementary

District 4 (North Charleston/Ladson)

Contact:

Angela Harvey
(843) 746-6372
Lila_Harvey@charleston.k12.sc.us

Available Facilities:

Academic Magnet High
Corcoran Elementary
Chicora Elementary
Daniel Jenkins Academy
Dunston Elementary
Garrett Academy
Goodwin Elementary
Hunley Park Elementary
Hursey Elementary
Ladson Elementary
Lambs Elementary
Liberty Hill Academy
Mary Ford Elementary
Military Magnet Academy
Midland Park Primary
Morningside Middle
North Charleston Elementary
North Charleston High
North Charleston Creative Arts
Pepperhill Elementary
Pinehurst Elementary
School of the Arts
Stall High
Zucker Middle

District 9 (Johns Island)

Contact:

Karl Gueldner
(843) 573-1209
Karl_Gueldner@charleston.k12.sc.us

Available Facilities:

Angel Oak Elementary
Frierson Elementary
Haut Gap Middle
Mt. Zion Elementary
St. John's High

CCSD Facility Use and Rental Guide

District 10 (West Ashley)

Contact:

Karl Gueldner
(843) 573-1209
Karl_Gueldner@charleston.k12.sc.us

Operational Planning Main Office

Sean Hughes, Director
(843) 566-1995
Sean_Hughes@charleston.k12.sc.us

Available Facilities:

Ashley River Creative Arts
C E Williams Middle
Drayton Hall Elementary
Montessori Community School
Oakland Elementary
Springfield Elementary
St. Andrews Elementary
West Ashley Middle
West Ashley High

District 20 (Downtown Charleston)

Contact:

Karl Gueldner
(843) 573-1209
Karl_Gueldner@charleston.k12.sc.us

Available Facilities:

75 Calhoun Board Room
Buist Academy
Burke High
Charleston Progressive
James Simons Elementary
Memminger Elementary
Mitchell Elementary
Sanders-Clyde Elementary
Simmons Pinckney Middle

District 23 (Hollywood/Ravenel)

Contact:

Karl Gueldner
(843) 573-1209
Karl_Gueldner@charleston.k12.sc.us

Available Facilities:

Baptist Hill Middle/High
EB Ellington Elementary
Minnie Hughes Elementary

Insurance Coverage Required For Facility Use

All non-CCSD groups using CCSD facilities must provide evidence of liability insurance with limits of coverage listed below.

- Meetings of PTA and officially sponsored school groups/clubs do not need a Certificate of Insurance.
- Governmental agencies may provide a statement of self-insurance in lieu of a Certificate of Liability Insurance.
- The certificate must specify the effective date of the general liability policy. These dates must cover the date or dates being requested for the use of CCSD facilities.

The cancellation section of the Certificate of Liability Insurance must be completed and signed by the authorized representative since this section insures that the group's policy is active at the time of the event.

Limits of coverage shall be indicated on the Certificate of Insurance as follows:

All non-school-affiliated groups shall be required to pay the pro rata cost of insurance for extended coverage, fire, and vandalism on building and contents to the extent of the full insurable value and will be required to furnish a comprehensive general liability insurance policy including contracted coverage in an amount not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate and fire legal property liability, and \$75,500 for property damage with no deductible, with an insurance company authorized to do business in South Carolina, naming the school district as an additional insured.

A copy of the certificate or statement must be forwarded to the Facility Use Officer ten (10) business days prior to the event.

The Board of Trustees of Charleston County Schools must be named by the Certificate Holder as follows:

Board of Trustees, Charleston County Schools
75 Calhoun Street, Charleston, SC 29401

Obtaining Liability Insurance Coverage

Entities that do not have a current policy may contact an independent insurance company of their choice.

CCSD Facility Use and Rental Guide

User Group Categories

Groups are listed in order of priority. That is, an organization classified as a User Group 1 applicant would be given priority over an organization classified as a User Group 2 applicant. The types of fees assessed for each group are also listed.

	Fees			
Priority	Personnel	Cost Recovery	Rental	Equipment Use
Group 1	X			
Group 2	Fees per contract language.			
Group 3	X	X		X
Group 4	X	X		X
Group 5	X		X	X
Group 6	X		X	X

User Group 1 – School Based Activities (Priority 1 Scheduling)

User Group 1 includes school support organizations that serve the students, parents, and teachers of Charleston County Schools. School support organizations such as PTA/SIC, boosters, school sponsored activities and clubs shall be provided the use of school facilities at no cost and must be coordinated through the school principal or designee.

For Group I use, the principal or staff member designee will be responsible for the school facility. If an event requires custodial, security, or other personnel support services, suitable arrangements must be made for compensation in accordance with CCSD payment procedures.

Fees: Personnel Services and Benefits as applicable

User Group 2 – School Partnerships (Priority 2 Scheduling)

User Group 2 includes entities that have a signed, current facility use memorandum of agreement with the District.

Fees: Based on current contract language on file with CCSD.

User Group 3 – Government and Community Agencies (Priority 3 Scheduling)

User Group 3 includes government and recognized community agencies supported wholly or in part by state or local taxes. User Group 3 permits civic clubs and neighborhood based groups (for example neighborhood watch groups) to conduct meetings of less than two hours in duration.

Activities exempted: town meetings sponsored by a municipality, voter precincts and public town meetings. These exempt activities are assessed at a User Group 1 level.

Fees: Cost Recovery Fee, Personnel Services as applicable

User Group 4 – Youth Programs (Priority 4 Scheduling)

User Group 4 includes non-profit youth clubs and organizations, athletic leagues.

Fees: Cost Recovery Fee, Personnel Services as applicable, Equipment Use Fees

User Group 5 – Rental to non-youth based Nonprofit and Community Groups (Priority 5 Scheduling)

Nonprofit rates require proof of current 501(c)(3) status.

User Group 6 – Rental for profit, commercial organizations and all others (Priority 6 Scheduling)

Fees

Cost Recovery Fees

User Group 3 (Governmental and Community Agencies) and User Group 4 (Youth Programs) will pay cost recovery fees to offset the cost of utilities, general maintenance, and upkeep of the facility. * *User Group 1: If a school contracts with or permits an outside entity the use of facilities, and as a result, receives financial remuneration or in kind services, Cost Recovery fees apply.*

Rental Fees: Non-Commercial

User Group 5 (Private Interest and Non-Profit) will pay reduced rental fees. Outlined on page 10 are the rental fees that will be charged for the use of areas posted for non-commercial use. *Rates for use of schools that cross over to higher grade levels (example: school has both elementary and middle school grades on campus, K-8) will be calculated based on the highest grade level at the school.*

Rental Fees: Commercial

User Group 6 (Private Interest and Non-governmental) will pay full rental fees. Outlined on page 10 are the rental fees that will be charged for the use of areas posted for commercial use. *Rates for use of schools that cross over to higher grade levels (example: school has both elementary and middle school grades on campus, K-8) will be calculated based on the highest grade level at the school.*

Equipment Use Fees

User Groups 2 through 6 may incur equipment cost during the use of district property.

Athletic Scoreboard/Gym Clock	\$50/event+technician
A/V Screen	\$25/event
Microphone (corded).....	\$25/event
Microphone (cordless).....	\$30/event
Microphone (Lavaleer).....	\$35/event
Portable Sound System	\$100/event+technician
Multimedia Projectors	\$50/event+technician
Piano	\$45/event
Grand Piano	\$55/event
Piano Tuning	\$200
Risers (per set)	\$135/event
Spotlight.....	\$40/hr
Stage Lights	\$10/hr
Marley Floor	\$500/event

Salary and Benefits

Listed are estimated hourly wage expenses (including benefits) that may be incurred for event staffing. Actual expense will be included on the final event invoice. Overtime rates may apply.

ESTIMATED RATES WITH BENEFITS

Custodian.....	\$25/hr
Event Manager	\$35/hr
Event Technician	\$20/hr
Auditorium Manager	\$37.50/hr
Uniformed Security (Police)	\$30/hr (4 hr min)

CCSD Facility Use and Rental Guide

Fees Chart (Hourly Rate)

All groups pay Personnel Services

	Groups 3 & 4	Group 5	Group 6
INDOOR FACILITIES	Cost Recovery Fees	Non Commercial	Commercial
Auditoriums			
Seating capacity 299 or less	\$40	\$50	\$60
Seating Capacity 300 - 600	\$50	\$60	\$80
Seating Capacity 601 and greater	\$70	\$90	\$120
Cafeteria or Multipurpose (no kitchen)			
Elementary	\$30	\$40	\$75
Middle	\$40	\$50	\$85
High School	\$60	\$60	\$95
Classrooms (4 classroom minimum)			
Elementary	\$10	\$15	\$25
Middle	\$10	\$15	\$25
High School	\$10	\$15	\$25
Gymnasiums			
Elementary	\$50	\$60	\$135
Middle	\$50	\$60	\$135
High School	\$70	\$90	\$225
Media Center			
Elementary	\$30	\$40	\$60
Middle	\$30	\$40	\$60
High School	\$40	\$50	\$90
Specialty Rooms (band, art, dance, etc)			
All schools (building specific)	\$TBD	\$TBD	\$TBD
OUTDOOR FACILITIES			
Tennis Court	\$25/day	\$25/day	\$45/day
Baseball/ Softball Fields	\$80/day	\$120/day	\$160/day
(With lights add \$80/hr)			
Parking Lots/Commons Areas	\$100/day	\$150/day	\$200/day
Practice Fields (all schools)	\$30/hr	\$40/hr	\$80/hr
Football Stadiums			
Seating capacity 2,000 or less add \$75 per hour for lights	\$50/hr	\$200/hr	\$1,300/hr
Seating Capacity 2,001 to 5,000 Add \$100 per hour for lights	\$75/hr	\$300/hr	\$1,500/hr
Seating Capacity 5,001 and greater Add \$125 per hour for lights	\$100/hr	\$400/hr	\$1,700/hr
Track (Composite)	\$25/hr	\$50/hr	\$75/hr

Requirements for Use of Facilities

Supervision

An authorized custodian is required to be on duty in the facility during the entirety of use of any school facility. A facility supervisor may be required in addition if deemed necessary by the Facility Use Officer. Use of outdoor facilities will be supervised by a CCSD employee or designee approved by the Facility Use Officer. Additional personnel may be required for the approval of the agreement the rental depending on the nature of the event.

Custodial Services

The Facility Use Officer will make necessary arrangements for custodial services. Custodial services include opening and closing the building and normal cleanup. Custodians will assist with basic setup such as arrangement of tables and chairs. Custodians are not required to help load, unload equipment or set up audio visual equipment. Custodians are required to be on-site during the entire rental.

Specialized Equipment

Use of the school facilities does not include the use of school equipment unless specifically permitted. Special school equipment (stage equipment, etc.) will require the use of school employees, or personnel contracted by the District, trained for stage equipment use. These costs will be added to the rental fee. (See page 9)

Time Restraints

Evening events are to end by 11:00 p.m. unless special arrangements have been made or local noise ordinances would be violated. Facilities are to be completely vacated according to the terms of the rental agreement. Failure to vacate facilities or failure of events to end at the times specified in the rental agreement will result in a financial penalty assessed to the user.

Kitchen Use

Kitchens and kitchen equipment are not available for non-school use or rentals.

Gymnasiums

Proper athletic shoes that will not scuff or mark the playing floor are required, marking or scuffing footwear of any kind is prohibited on gym floors. For non-athletic activities an acceptable floor cover must be approved. Costs will be incurred for covering the gym floor and included in the rental agreement.

Liability

The person and/or organization renting facilities assumes responsibility for orderly and careful use of the school facilities. The applicant assumes liability for any damage or loss of property that may occur and agree they will hold the board harmless for claims arising out of the use of the school buildings or grounds, for the function being sponsored, on the specified date or dates.

Religious and Cultural Organizations

Religious and cultural organizations serving Charleston County may be granted use of school facilities. No religious organization will be discriminated against in its request for facility use. Religious organizations shall be treated in the same manner as any cultural organization.

CCSD Facility Use and Rental Guide

Requirements for Use of Facilities – continued

Long-Term Use

Long term use requests are recurring or ongoing events held on a consistent basis over a period of time no longer than a CCSD fiscal year. All contracts/permits for long-term use of district facilities (churches, club use of athletic facilities) expire June 30. Applications for renewal must be submitted a minimum of thirty (30) days in advance of contract/permit termination to CCSD's Office of Operational Planning. (See p.4, #5)

To establish the initial long-term use, groups must abide by the following:

1. Meet with Facility Use Officer and complete application to establish availability of location, determine fee estimate, and obtain principal approval.
2. Approval must be given by the Director of Operational Planning to execute a rental agreement for long-term use. All contracts are based on annual renewal date of June 30th.

Fee Schedule for Long-Term Use

Facility use fees for religious or cultural organizations with an approved long-term agreement will be assessed as follows:

- First year term will be calculated under the non-commercial fee schedule. (p.9)
- Second year term, the organization must provide documented evidence showing effort to acquire other facilities. Documentation must be presented to the Facility Use Officer at time of renewal.
- Applications exceeding two years will be considered utilizing the District's commercial fee schedule.
- Only one religious or cultural group may have a contract for ongoing use of any individual school on any given day of the week.
- Any additional use facilities outside of the contract agreement will require approval through the application process.

Permit Application

The granting of a rental agreement for the use of one part of a building or grounds confers no privileges for the use of any facilities or part thereof other than those stated in the rental agreement; (i.e., permitted use of a gymnasium does not include use of locker rooms or concession stand without specific inclusion in the rental agreement). Nor does the rental include any other time or times outside of times indicated on the rental agreement; i.e., event setup preparation or rehearsals must be included in the times within the rental agreement.

Cancellation

A permit/contract is non-transferable and non-assignable. If the event is to be cancelled, the applicant is to notify the Facility Use Officer at least forty-eight (48) hours in advance of the date reserved. A full refund of fees received will be made. **Applicants not giving 48 hours advance notification of cancellation will forfeit all fees paid.**

CCSD Facility Use and Rental Guide

Requirements for Use of Facilities – continued

Violations

- Violation by a rental agreement holder of any of the regulations governing the use of school buildings or grounds may be cause for the cancellation of all existing permits and the denial of any agreements in the future.
- Rental agreements are subject to immediate cancellation if it is discovered that information given on an application is misrepresented or false.
- A rental agreement is subject to immediate cancellation if the use of the facility is discovered to be contrary to any policies, rules, and regulations of the Board. Upon notice by a duly authorized agent of the Board, such activity is to cease immediately.

The Board and its agents are to be held harmless of any expenses or losses incurred by the sponsoring organization due to such cessation.

Limitations of Use

Any violation of these rules will result in immediate cancellation of any rental and/or event and prohibit the applicant future use of CCSD property.

- The Board of Trustees or its authorized representatives shall have full and free access to the premises at all times to observe rental activities.
- The Board of Trustees is charged by law with the responsibility for school facilities and must reserve the right to deny the use of school facilities when the Board deems it necessary or is in the public interest. The Board may designate a staff member to act in this capacity.
- No school facility, building, or grounds will be used for unlawful purposes.
- Sponsoring organizations will conduct orderly meetings and such gatherings are not to incite others to disorder nor be abusive of other groups or individuals by reason of race, creed, or color.
- No school facility is to be used for any other purpose or in any other way than its designed use without prior written permission.
- No group that limits membership in, or attendance at, its activities on a basis of race or color shall be allowed to use the school buildings or grounds.
- No alcoholic beverages, smoking or vaping/e-cigarettes will be permitted at any time either inside the facility or on school district property, owned or leased. Violation of this rule will prohibit future use.

Additional Approval

Additional approval is required by the Director of Operational Planning when the use is considered:

- A non-CCSD or non-school based event that sells tickets, conducts raffles, accepts admission donations, and/or results in monetary gain.
- A fundraising event whereby less than 100% of the funds collected are a direct benefit to the school.

CCSD Facility Use and Rental Guide



Buist Academy



Whitesides Elementary

CCSD Facility Use and Rental Guide



To rent a facility near you
please call the Facility Use Officer in your area or visit

www.ccsdschools.com



Charleston County School District

OUR MISSION, VISION & GOALS

CCSD Mission

The mission of CCSD, a dynamic system of challenging educational choices, is to increase student achievement overall and close the achievement gaps in order to prepare all students to compete in a global economy and make a positive contribution to our community and nation.

CCSD Vision

Every child will graduate from CCSD with the critical skills and knowledge necessary to succeed in college and the 21st Century global workforce.

CCSD Goals

- I. Close the achievement gap
- II. Elevate achievement overall
- III. Raise the graduation rate.

To rent a facility near you
please call the Facility Use Officer for your area or visit

www.ccsdschools.com

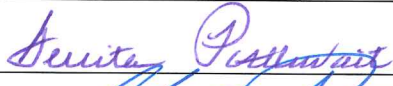
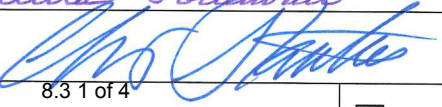
BOARD AGENDA ACTION FORM May 9, 2016 Committee Meeting May 23, 2016 Board Meeting		
Section:	Strategic Education Committee	
Subject:	D20 Middle School Alignment	
Name/Department:	Dr. Gerrita Postlewait, Superintendent's Office	
Agenda Item Number:	VIII 8.2	
Background:	<p>In a 2014 survey, a majority of District 20 parents and community members favored a stand-alone middle school for 6th-8th grades on the Burke Campus in the Rhett Building. On May 12, 2014, the Board of Trustees approved implementation of a stand-alone middle school in the Rhett Building for middle school students of Memminger and Mitchell Elementary Schools. Parents at Sanders-Clyde would be allowed to make a voluntary transfer to the middle school if desired.</p> <p>In 2015-16 Simmons-Pinckney Middle School opened to serve 6th grade students from Memminger and Mitchell Elementary Schools and 7th-8th grade students from Burke High School.</p>	
Discussion:	<p>Creating one, unified middle school by transitioning 6th-8th grade students from Sanders-Clyde and 6th grade students from Charleston Progressive Academy to Simmons-Pinckney increases the district's ability to provide greater curricular offerings and learning supports.</p> <p>Simmons-Pinckney is prepared to assimilate new students into the existing school and has planned a summer camp offering to initiate the transition process. If students were to transfer to Simmons-Pinckney as proposed, enrollment is projected to increase from 194 to 323 students.</p> <p>When this proposal was discussed with the District 20 Constituent Board on April 27, the D20 Board recommended conducting a parent meeting on May 16. At the May 16 meeting, which involved many community members as well as some parents, the overwhelming request from attendees was to defer action for 2016-17 and involve representatives of key stakeholders, e.g., educators, parents, students, school partnerships in developing a Transition Plan for 2017-18.</p> <p>Wanda Sheats, Principal of Charleston Progressive Academy, and John Cobb, lisison with the District 20 Constituent Board, have talked with stakeholders regarding transferring Charleston Progressive Academy 6th grade to Simmons Pinckney and recommend moving Charleston Progressive Academy 6th graders to Simons Pinckney effective 2016-17.</p>	
Goals& Budget:		
This recommendation supports CCSD goal #:	Increasing the percentage of college- and career-ready students.	
Overall budget for implementing CCSD goal:		
Request approval for funds	None at this time	Funding Source

within that budget in the amount of \$:		
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:	None at this time.	
Future Fiscal Impact:		
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
<p>School and parent representatives will be involved in developing a plan to create a unified middle school on the Peninsula by transitioning 6th-8th grade students from Sanders-Clyde School and 6th grade students from Charleston Progressive Academy to Simmons-Pinckney at the end of the 2017-18 school year.</p> <p>The administration recommends moving Charleston Progressive Academy's 6th grade to Simmons Pinckney Middle School effective for the 2016-17 school term.</p>		
Person(s) Responsible for Implementation:	Dr. Valerie Harrison, Interim Chief Academic Officer Ruth Taylor, Terri Nichols	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

BOARD AGENDA ACTION FORM

May 9, 2016 Committee Meeting

May 23, 2016 Board Meeting

Section:	Policy and Personnel Committee		
Subject:	Policy JFAB – Nonresident Students		
Name/Department:	John Emerson, Office of General Counsel		
Agenda Item Number:	8 . 3		
Background:	Policy JFAB outlines the provisions associated with admitting students who do not reside in the district to CCSD.		
Discussion:	The proposed revisions authorize the Superintendent to make a recommendation to the county board when students who reside outside of Charleston County request to be admitted to a district school. Recommendations from the associate superintendent to the constituent board have been removed. It further clarifies the provision regarding students who move out of the county during the school year having to obtain board approval to continue attending a CCSD school tuition free for the remainder of that school year. If the student is granted permission to remain subsequent years, tuition will be charged as established in policy.		
Goals & Budget:			
This recommendation supports CCSD goal #:	Priority Goal #2 – World Class Literacy.		
Overall budget for implementing CCSD goal:	NA.		
Request approval for funds within that budget in the amount of \$:	NA.	Funding Source	
Resulting positive impact for students in our District will be:	NA.		
Potential impact of this decision on other budget areas will be:	NA.		
Future Fiscal Impact:	NA.		
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information	
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session	
Draft Motion: Approve the first reading recommendation to amend Policy JFAB to clarify the practice of allowing the Superintendent to make a recommendation to the county board when students who reside outside of Charleston County request to be admitted to a district school and further clarify the provision regarding students who move out of the county during the school year.			
Person(s) Responsible for Implementation:	John Emerson, Office of General Counsel		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No

NONRESIDENT STUDENTS

Code **JFAB** Issued **4/14**

Purpose: To establish guidelines for admitting to Charleston County School District schools those students who do not reside in the district.

The ~~associate~~ superintendent shall make recommendations to the ~~constituent~~ boards when students residing outside of Charleston County request to be admitted to district schools. These recommendations shall follow applicable state law. No out-of-district student may be admitted unless the parent/legal guardian assumes responsibility for transportation. Behavioral and academic requirements set out in policy JFAA, Admission of Resident Students, apply to non-resident students.

Tuition

The district shall charge tuition to certain non-resident students.

Examples of students who must pay tuition include the following.

- a student in one county who resides closer to schools in an adjacent county (59-63-480)
- a student so situated as to be better accommodated by a school of an adjoining district (59-63-490)
- a student who qualifies for attendance only by virtue of owning real property with an assessed value of \$300.00 or more, pursuant to S.C. Code Ann. §59-63-30

The associate superintendent shall collect the tuition as specified in S.C. Code Ann. §59-63-480. In accordance therewith, the district shall determine the monthly per student cost of all overhead expenses of the school, which shall include all expenses of the school not paid by the state and shall require that the parent/legal guardian make those monthly payments.

Student planning to move into the district

The superintendent shall not charge tuition for a student planning to move into the district, provided the parent/legal guardian provides a release from the district in which the student resides and demonstrates by a statement from a builder, buyer or lessor that the student and his/her parent/legal guardian ~~plan to will~~ establish ~~residence~~ **residency** in the district **by the end of that school year**. **If residency is not established by the end of the school year in which the student has been admitted, the student must be withdrawn from the district school and may not use this provision for enrollment until residency has been established.**

Students who own real property

The location of real property owned by a student who is attending school in the district pursuant to S.C. Code Ann. §59-63-30(c) does not dictate the school or attendance area in which the student will attend. Such student may apply through the relevant constituent district board for enrollment at a specific school; however, for each such student, the district reserves the right to designate a "home school" or "home attendance zone" based on school capacity and other criteria.

Magnet schools/programs

PAGE 2 - JFAB - NONRESIDENT STUDENTS

To attend a magnet school or program, a non-resident student must be authorized to attend in the attendance area, if any, served by that magnet school or program.

Student who move during the school year

Students who move out of the district at ~~after the first reporting period may continue attending the district schools for the remainder of the school year without tuition.~~ any time during the school year shall withdraw from the district school. Such students may appeal to the county board for permission to continue enrollment for the remainder of that school year. Pending any such appeal, the student may remain enrolled in the school. If the student moves outside of the district **before** the 135th day of school, and is given Board permission to remain at the school, the student's parent/guardian will be required to pay a pro-rated amount of tuition for the remainder of the school year. If the student moves outside of the district **after** the 135th day of school, and is given Board permission to remain at the school, tuition will be waived for the remainder of that school year. If the student is granted permission to return to the school in the fall and in subsequent years, tuition will be charged as established by policy.

Foreign exchange students

The district shall admit students from foreign countries who are age eligible and who are participating in a foreign student exchange program based on space availability in the requested school.

Charleston County School District shall not deny admission to any student on the basis of race, religion, color, creed, sex, gender preference, immigrant status or English-speaking status, national origin or disabling condition.

See policy JRA and administrative regulations for information pertaining to the transfer of student records.

Adopted 10/25/76; Revised 1/23/06, 2/11/08, 9/27/10, 1/13/14, 4/28/14

Legal references:

A. Federal Law:

1. McKinney-Vento Homeless Education Assistance Improvements Act of 2001, 42 U.S.C.A. Section 11431 *et seq.*
2. Title VI of the Civil Rights Act of 1964 - Prohibits discrimination on the basis of race, color, national origin, religion or sex.
3. No Child Left Behind Act of 2001, P.L. 107-110, Section 4155.

B. S. C. Code, 1976, as amended:

1. Section 44-29-180 - Students must show immunization prior to admission.
2. Section 59-63-30 - Qualifications for attendance.
3. Section 59-63-45 - Procedures for reimbursement for districts for cost of educating non-resident students.
4. Section 59-63-480 & 490 - Attendance of non-resident students.
5. Section 59-19-90(10) - Power of board to transfer and assign pupils.
6. Section 59-38-10 - South Carolina Education Bill of Rights for Children in Foster Care.

C. Federal Court Decisions:

1. Evans v. Buchanan, 555 F.2d 373 (3d Cir. 1977).
2. Tasby v. Estes, 572 F.2d 1010 (5th Cir. 1978).
3. Armour v. Nix, No.79-6108 (N.D. Ga. May 12, 1979).

D. U.S. Supreme Court:

1. Milliken v. Bradley, 433 U.S. 267 (1977).
2. Parents Involved in Community Schools v. Seattle School District No. 1, 551 U.S. 701 (2007).

PAGE 3 - JFAB - NONRESIDENT STUDENTS

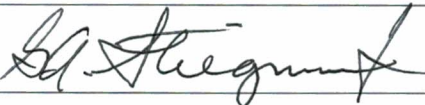
E. S.C. Supreme Court

1. Storm M.H. ex rel. McSwain v. Charleston County Board of Trustees, 400 S.C. 478, 735 S.E.2d 492 (2012).

F. State Board of Education Regulations:

1. R-43-272 - School admission.
2. R-43-273 - Transfers and withdrawals.

BOARD AGENDA ACTION FORM

Section:		
Subject:	Public Budget Hearing	
Name/Department:	Glenn A. Stiegman, Jr./Interim Chief Financial Officer	
Agenda Item Number:	8 . 4	
Background:	State law requires a hearing be held to allow the public to ask questions and express concerns they may have regarding the proposed budget.	
Discussion:	Financial Services staff will be available to offer information contained in the proposed budget and answer any questions.	
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		Funding Source
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	<input checked="" type="checkbox"/> Action <input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Information <input type="checkbox"/> Executive Session
Request the Board of Trustees approve a public budget hearing to be held on June 13, 2016 at 5:00 p.m.		
Person(s) Responsible for Implementation:	Glenn A. Stiegman, Jr. 	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

BOARD AGENDA ACTION FORM <u>May 9, 2016</u> Committee Meeting <u>May 23, 2016</u> Board Meeting		
Section:	Policy and Personnel Committee	
Subject:	Policy IKB – Homework	
Name/Department:	Rev. Chris Collins	
Agenda Item Number:	8.5	
Background:		
Discussion:		
Goals & Budget:		
This recommendation supports CCSD goal #:	Priority Goal #2 – World Class Literacy.	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source
Resulting positive impact for students in our District will be:	N/A	
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
Draft Motion: Approve the first reading of a revision to Policy IKB to permit students submit homework after the due date in certain circumstances.		
Person(s) Responsible for Implementation:	John F. Emerson, Office of General Counsel	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

HOMEWORK

Code **IKB** Issued **9/05**

Purpose: To establish the basic structure for assigning homework.

The superintendent may not permit schools to operate without meaningful homework assignments, standards and procedures which are explained to staff, parents/legal guardians and students.

Late homework:

Students may turn in homework assignments late or after the due date if reasonable circumstances prevent the student from completing the assignment or turning it in on time. Reasonable circumstances may include, but are not limited to:

- illness of student (verified by medical excuse or note from parent)
- hospitalization (verified by medical excuse or note from parent)
- doctors appointment (verified by medical excuse or note from parent)
- out of town
- financial reasons related to cost of homework assignments
- lack of authorized transportation
- other emergency or set of circumstances which, in the judgment of the associate superintendent or his/her designee, constitutes a good and sufficient cause absence from school

See administrative regulations for additional implementation information.


Adopted 5/23/83; Revised 8/25/86, 6/24/02, 9/12/05

BOARD AGENDA ACTION FORM

May 9, 2016 Committee Meeting

May 23, 2016 Board Meeting

Section:	Operations	
Subject:	Rivers Campus Trailers Relocation	
Name/Department:	Mr. Tom Ducker, Mr. Todd Garrett	
Agenda Item Number:	9 . 1A	
Background:	<p>Per CCSD Board of Trustees direction:</p> <ul style="list-style-type: none"> • Low Country Tech Academy (LTA) needs to be vacated in the south wing of the Rivers (CCSMS) Campus by August 1, 2016 • Charleston Charter School for Math and Science (CCSMS) has until January 1, 2017 to expand into the vacated wing. <p>Six (6) double trailers (12 classrooms) and three (3) single trailers will become available for other uses at the campus or removed/disposed of according to the needs of the District.</p>	
Discussion:	<p>The District maintains the rights to use the trailers once vacated by CCSMS and the campus grounds. The current Facilities Use Agreement between CCSD and CCSMS was executed in November 2015. Among the provisions include:</p> <ul style="list-style-type: none"> • Paragraph 16: "Following turnover to District Rivers campus building wing for use by the Charter, the use and/or disposition of the auxiliary/mobile classrooms is solely the decision and responsibility of the District" • Paragraph 4b: "Grounds. District reserves the right to use for any purpose whatsoever, including, but not limited to, construction of a school or other facility for use by the District as of September 1, 2016. Subject to the foregoing, Charter School shall have full, but not exclusive use of the grounds, including playgrounds, unless and until use of such space is made by the District." <p>There are no funds remaining from the 2005-09 Capital Program for any additional work on the Rivers campus.</p>	
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:	Not expected to exceed \$106,000 (\$50,000 site work and \$56,000 demolition; best case auction results would avoid demolition cost and net \$5,000 for a total project cost of \$50,000)	<p>Funding Source</p> <p>GOF or Capital (FCO or Sinking Fund)</p>

Resulting positive impact for students in our District will be:	Providing a safe recreational area for the students at CCSMS.	
Potential impact of this decision on other budget areas will be:	Reduces funds to accomplish other District initiatives.	
Future Fiscal Impact:		
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
Draft Motion: Approve the relocation of the trailers for reuse or disposal and use of the grounds on the Rivers Campus as described in attachment 1.		
Person(s) Responsible for Implementation:	Jeffrey Borowy, Deputy for Capital Programs 	
Superintendent's Approval:	Gerrita Postlewait _____	
Board Member(s) Approval:		
Attachment(s): 1. Motion to remove the trailers from Rivers (CCSMS) Campus 2. Google map of CCSMS trailers 3. Soccer field site plan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Motion to Remove the Trailers from the Rivers (CCSMS) Campus

The Charleston County School District (CCSD) Board of Trustees directs the relocation, sale, or demolition of the trailers at the Charleston Charter Science & Math School (CCSMS) Campus not later than the first day of the 2017-18 school year provided that CCSMS has vacated the trailers by January 1, 2017. The CCSD will also remove any ruts or holes caused by the installation and removal of the trailers; and leave the area now occupied by the trailers in a condition that is safely reusable by the students at CCSMS for recreational purposes.

Not later than the first day of the 2016-17 school year, the CCSMS must agree in writing:

1. To accept responsibility for funding, constructing and maintaining the soccer field depicted in the attached drawing. This area may also be redesignated as a recreation area.
2. To reimburse the CCSD fifty percent of the actual cost to remove the subject trailers not to exceed \$50,000.
3. Provide evidence of funds escrowed for the purpose of reimbursing the CCSD.

Failure to execute this agreement may solely be sufficient rationale to make the decision to remove the trailers null and void.

Construction for the specified soccer/recreation area must be completed by the beginning of the 2018-19 school year. Failure to complete the construction of the soccer field will not relieve CCSMS of the requirement to perpetually maintain the specified area. Changes in the use or physical appearance of the specified soccer field or the unimproved recreation area must be approved by the CCSD.

The required changes to the Charleston Charter School for Math and Science (CCSMS) Facility Use Agreement necessary to implement the Board of Trustees decision must be accomplished not later than the first day of the 2016-17 school year.

The Board of Trustees recommend that the source of the funds be Fixed Cost of Ownership, however, the Superintendent has the authority to make the final source decision.

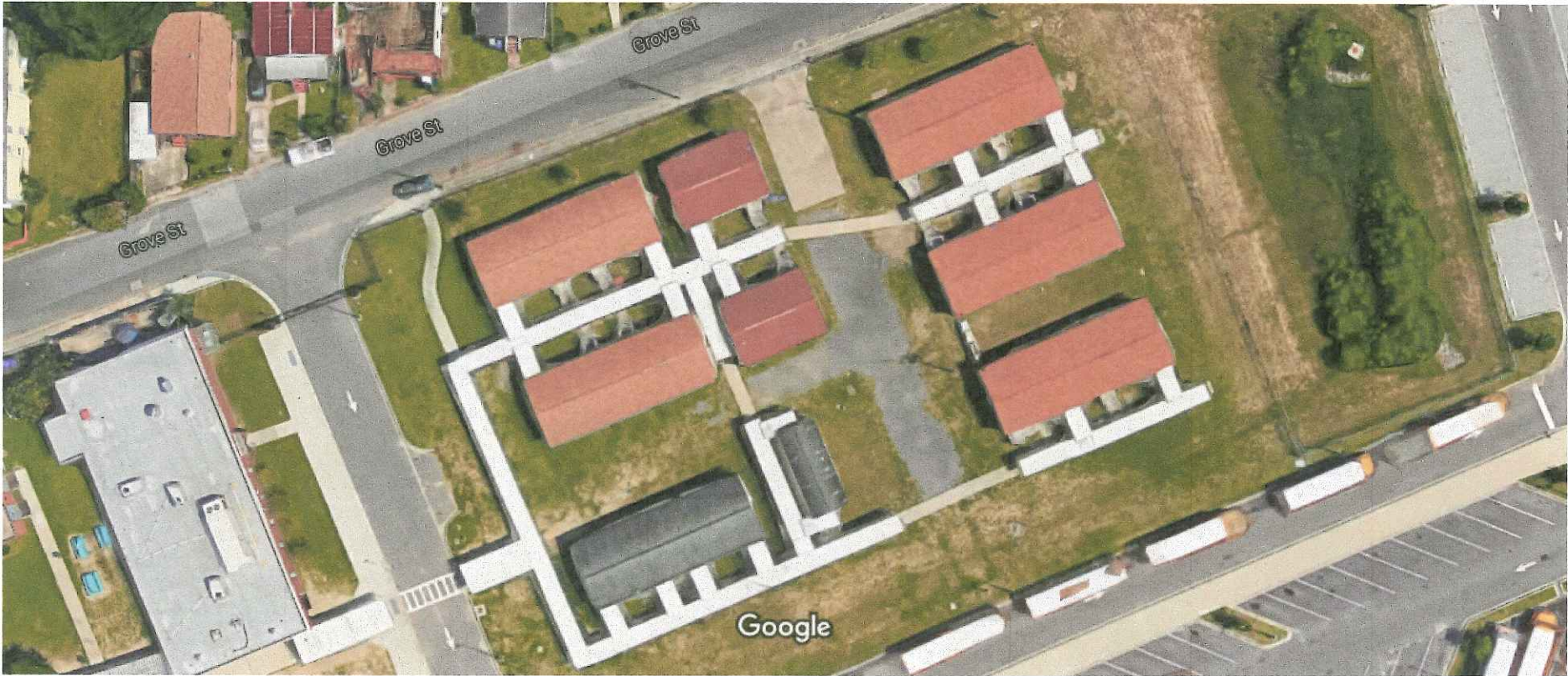
Attachment:

Soccer Field Drawing

Committee of the Whole Meeting, May 9, 2016

Google Maps Charleston Charter School for Math and Science

9.1A



Imagery ©2016 Google, Map data ©2016 Google 20 ft

Google Maps

4 of 5



LCT ESTIMATED PARKING NEEDS
STUDENT DRIVERS = 12
FACULTY & STAFF = 15

TOTAL SPACES REQUIRED = 125
TOTAL SPACES PROVIDED = 126



PROJECT DATUM INFORMATION:
HORIZONTAL DATUM: 82-83-5
VERTICAL DATUM: NAD-83

[illegible]


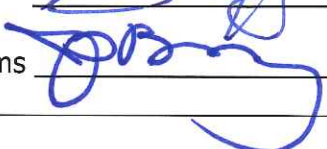
Central Soccer League

BOARD AGENDA ACTION FORM

May 9, 2016 Committee Meeting

May 23, 2016 Board Meeting

Section:	Operations	
Subject:	Oceanside Collegiate Charter School Facility Lease	
Name/Department:	Sean Hughes / Operational Planning	
Agenda Item Number:	9.1B	
Background:	Oceanside Collegiate Charter School approached CCSD and requested space for the FY17 academic year. Staff met with Oceanside Collegiate leadership to determine their space needs. After discussion, McClellanville Middle School was suggested as a facility that would meet their needs if they could agree to pay all operational costs associated with the building.	
Discussion:	Oceanside Collegiate Charter School has indicated their interest in entering into a facilities lease with CCSD for the McClellanville Middle School Campus for the purpose of operating their school. Staff has prepared a lease for the Board of Trustees approval. The proposed lease term is 6 months (July 1, 2016 – December 31, 2016) with an option to extend for an additional 6 months (January 1, 2017 – June 30, 2017).	
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:	n/a	
Request approval for funds within that budget in the amount of \$:	n/a	Funding Source n/a
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	<input checked="" type="checkbox"/> Action <input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Information <input type="checkbox"/> Executive Session
Draft Motion: Approve the Facility Lease Agreement with Oceanside Collegiate Charter School for McClellanville Middle School as amended with funds to be escrowed for Board's discretion upon disbursement.		

Person(s) Responsible for Implementation:	Sean Hughes, Dir of Operational Planning  Jeffrey Borowy, Deputy for Capital Programs 	
Superintendent's Approval:	Gerrita Postlewait _____	
Board Member(s) Approval:		
Attachment(s): 1. Facility Lease for McClellanville Middle School	<input checked="checked" type="checkbox"/> Yes	<input type="checkbox"/> No

FACILITIES USE AGREEMENT

THIS AGREEMENT (the "Agreement") is made and entered into May ___, 2016, but made effective as of June 1, 2016, by and among the **CHARLESTON COUNTY SCHOOL DISTRICT** (hereinafter referred to as "DISTRICT"), with offices located 3999 Bridge View Drive, North Charleston, SC 29405, and **Pinnacle Charter School Management Group, LLC** a Florida limited liability company, (hereinafter referred to as "PCSMG"), with offices located at 1648 Periwinkle Way, Suite D, Sanibel, FL 84047, and **Oceanside Collegiate Academy**, a State of South Carolina approved Charter School, with offices at 1240 Winnowing Way Suite 102, Mount Pleasant, SC 29466 (hereinafter referred to as "OCA").

THEREFORE, in consideration of the mutual covenants herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

1. **Description of Premises:** DISTRICT hereby allows PCSMG and OCA to use, subject to the terms and conditions set forth in this Agreement, the premises commonly known as McClellanville Middle School in Charleston County, South Carolina, located at 711 Pinckney Street, McClellanville, SC 29458 and being more particularly described on **Exhibit "A"** attached hereto and incorporated herein by reference.
2. **Term of Agreement:**
 - a. The initial term of this Agreement shall begin on June 1, 2016 and end on December 31, 2016.
 - b. Upon PCSMG's prior written request as provided below, the DISTRICT may extend this Agreement for an additional 6 months pending Board Approval. PCSMG must submit a written request to the DISTRICT'S contact identified in Section 12 to request Board approval to extend this Agreement at least thirty (30) days prior to the end of the initial term. The DISTRICT may terminate this Agreement upon thirty (30) days written notice.
3. **Rent/Compensation:** PCSMG and OCA will be charged an annual rate of \$4.00 per square foot. The facility PCSMG and OCA request to lease contains a total of 41,753 square feet. At this rate the annual cost for the rental of the Premises is \$167,012, which would be broken down into monthly payments of \$13,917.67. An electronic payment of \$13,917.67 will be made to the DISTRICT bank account on the 1st day of each month beginning June 1, 2016.

CCSD has historically charged a rental rate inclusive of utilities, cleaning, trash removal, space, and initial improvements on a per square foot basis. PCSMG and OCA agree that they will pay for all of these services and activities and at no time should the DISTRICT be responsible for any preparation or operational expenses incurred at the McClellanville Middle School Property during the term of this agreement.

Any and all improvements to the premises shall be submitted in writing to DISTRICT for approval in advance of making such improvements. DISTRICT shall issue approval in writing. For South Carolina Office of School Facilities (OSF) required improvements only, PCSMG and OCA may submit receipts of improvements performed at their sole expense to the facility and premises which shall be used as a credit against rental expenses on a dollar for dollar basis. Receipts shall be submitted in compliance with section 11 in this agreement and shall be sent on the 1st day of each month. Rental credit will be given the following month. OSF requirements must be in writing from OSF and such documentation is required to be included with any receipts turned into DISTRICT on a monthly basis.

4. **Use of Premises:** PCSMG will use the space identified in Exhibit A to house OCA. The estimated student population is 600 comprised of grades 9-12. OCA will operate the school from 7:15AM to 5:00 PM.

PCSMG and OCA shall use and occupy the facility referenced in Exhibit A for the initial term and any extension of this agreement solely as a charter school for educational and community purposes, in accordance with the terms and provisions of the South Carolina Charter Schools Act of 1996, Sections 59-40-10, et seq., Code of Laws of South Carolina 1976, as amended.

PCSMG and OCA shall conduct its use and occupancy of the facility in compliance with all laws, rules, ordinances, directions, regulations, and requirements of federal, state, county and municipal authorities, now in force or which may hereafter be in force. PCSMG and OCA will not permit any illegal business or transactions of which it has knowledge to take place on the premises referenced in Exhibit A.

PCSMG and OCA shall have the right to allow community groups for a public benefit to use the space for periods of time not to exceed twenty-four (24) hours. If a longer time period is desired, written consent from the DISTRICT shall be required. Notwithstanding the foregoing, DISTRICT shall have priority to use the grounds and facility over all such sub-users, so long as DISTRICT has given the necessary notice of its intent to use the

grounds and/or facilities pursuant to section 11 of this agreement.

5. **Utilities:** The DISTRICT has not included the water/sewer, electric/gas, trash removal and cleaning services in the annual lease rate. PCSMG and OCA agree to sign up for and pay for all actual utilities, trash removal, cleaning services, and any other operational expenses. The DISTRICT will not provide IT or Communication services to PCSMG or OCA. The DISTRICT will not be responsible for providing any hook up or connections required for IT or Communication services. PCSMG and OCA will operate and maintain the alarm system on the Premises.
6. **Maintenance and Repairs:** PCSMG and OCA is leasing the Premises in as-is condition. PCSMG and OCA will be responsible for any repair or maintenance cost required to make the Premises ready for occupancy by OCA. In addition PCSMG and OCA will be responsible for repair and maintenance costs required during their occupancy of the Premises for the duration of this written agreement, excluding any major structural, roof, or capital repairs or replacements except for the Heating, Cooling and Ventilation Systems (HVAC) as described below.

PCSMG, OCA, and DISTRICT agree all parties are aware that the HVAC system is non-functional at the time of this agreement. All HVAC repairs shall be done at PCSMG and OCA's sole expense, using a DISTRICT approved contractor. The DISTRICT shall not be responsible for any HVAC repairs, minor or major in nature, HVAC capital repairs or HVAC replacements for the duration of this written agreement.

Any and all improvements to the premises shall be submitted in writing to DISTRICT for approval in advance of making such improvements. DISTRICT shall issue approval in writing.

7. **Insurance:**
 - a. DISTRICT shall, at all times during the term of this Agreement, keep all improvements that are now or hereafter a part of the Premises insured against loss or damage by fire, extended coverage, vandalism and malicious mischief in accordance with its current insurance policy. Any loss adjustment shall require the written consent of both DISTRICT and PCSMG and OCA. The insurance carrier shall be selected by the DISTRICT. PCSMG and OCA shall be responsible for paying any deductibles owed under the policy, not to exceed \$50,000 during the term of this Agreement.

- b. The parties hereby acknowledge and agree that the aforesaid insurance will not cover any of PCSMG and OCA personal property now or hereafter located in or on the Premises and that PCSMG and OCA shall obtain and maintain personal property and betterments and improvements insurance at the expense of PCSMG, and any additional insurance desired by PCSMG may be written by any carrier selected by PCSMG; provided, however, that such insurance company must be authorized and licensed to do business in the State of South Carolina. PCSMG shall provide DISTRICT with a certificate of insurance evidencing said insurance upon request by DISTRICT. DISTRICT shall be an additional insured on any such policy.
- c. To the extent permitted by law, PCSMG shall defend, indemnify and hold harmless DISTRICT from and against any and all claims, losses, costs, damages, expenses and liabilities caused by an accident or other occurrence causing bodily injury (including death) or property damage to any person or property arising from the use or occupancy of the Premises by PCSMG, its agents, participants, employees, or invitees, and PCSMG at its own expense will at all times during the term of this Agreement maintain and carry a comprehensive general liability insurance policy including contracted coverage in an amount not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate with an insurance company authorized and licensed to do business in the State of South Carolina, naming DISTRICT as an additional insured and will furnish certificates of insurance to the Director of Operational Planning, Charleston County School District, 3999 Bridge View Road, North Charleston, South Carolina 29405.

To the extent permitted by law, OCA shall defend, indemnify and hold harmless DISTRICT from and against any and all claims, losses, costs, damages, expenses and liabilities caused by an accident or other occurrence causing bodily injury (including death) or property damage to any person or property arising from the use or occupancy of the Premises by OCA, its agents, participants, employees, or invitees.

- 8. **DISTRICT's Right of Entry:** DISTRICT, and DISTRICT'S agents, shall have the right, but not the duty, to enter the Premises at reasonable times to use the Premises for DISTRICT and community purposes, including community education, in the same manner as DISTRICT'S other schools are sometimes utilized. If possible, DISTRICT shall give PCSMG twenty-four (24) hours notice of any entry to inspect or repair the Premises; however, no notice shall be required in the event of an emergency or with

regard to any ongoing community uses. DISTRICT shall at all times have the right to retain a key which unlocks all of the doors in the Premises. DISTRICT and DISTRICT'S agents shall have the right to use any and all means which DISTRICT may deem proper in an emergency to obtain entry to the Premises. No entry to the Premises by DISTRICT or DISTRICT'S agents shall under any circumstances be deemed to be forcible or unlawful entry into, or a detainer of the Premises, or an eviction of PCSMG.

9. **Damage and Destruction by Fire or Other Casualty:**

- a. Subject to DISTRICT'S and PCSMG right to terminate this Agreement as provided below in this Section 9 if the Premises are damaged or destroyed by fire, flood, wind storm, or other casualty (a "Casualty"), DISTRICT shall, subject to provisions of paragraph 9b below, repair all such damage and restore the Premises within a reasonable time to the extent of the insurance proceeds received (net of collection expenses) subject to delays due to adjustment of insurance claims, strikes and other causes beyond DISTRICT'S control. DISTRICT'S obligation, should it elect or be obligated to repair the Premises following a Casualty, shall be limited to only those parts of the Premises that were originally in existence upon the execution of this Agreement. PCSMG shall, at its expense, replace or fully repair all of PCSMG's personal property and any alterations or other improvements installed by PCSMG existing at the time of such Casualty and not pre-approved in writing by DISTRICT.
- b. DISTRICT or PCSMG shall have the right to terminate this Agreement following a Casualty if any of the following occurs: (i) insurance proceeds (together with any additional amounts PCSMG elects, at its option, to contribute) are not available to DISTRICT to pay one hundred percent (100%) of the costs to fully repair the Premises, excluding the deductible (for which PCSMG shall be fully responsible), and DISTRICT does not intend to repair or restore; (ii) DISTRICT determines that the Premises cannot, with reasonable diligence, be fully repaired by DISTRICT (or cannot be safely repaired because of the presence of hazardous factors, including, but not limited to, hazardous materials, radiation, chemical waste and other dangers) within one hundred and twenty (120) days after the date of such Casualty; (iii) the Premises are destroyed or damaged during the last twelve (12) months of the then current term of this Agreement and DISTRICT does not intend to repair or restore within that twelve (12) month period; (iv) more than fifty (50.00%) of the area of the building(s) located on the Premises is damaged or destroyed and DISTRICT does not intend to repair or restore such building(s); or (v) an event of default by PCSMG has occurred under this

Agreement and is continuing at the time of such Casualty. If DISTRICT or PCSMG elects to terminate this Agreement following a Casualty pursuant to this Section 9, then the terminating party shall give the non-terminating party written notice of its election to terminate within thirty (30) days after DISTRICT has knowledge of such Casualty, and this Agreement shall terminate and PCSMG shall surrender the Premises to DISTRICT sixty (60) days after the date of such notice.

- c. On the termination of this Agreement under any of the provisions of this Section, DISTRICT shall be entitled to receive and keep for its own use, in its sole discretion, all insurance proceeds paid (or to be paid) under any insurance policies as a result of a Casualty.
- d. On any such termination of this Agreement under any of the provisions of this Section 9, the parties shall be released without further obligation to the other as of the termination date, provided that the parties shall remain liable to each other for any monies or other items that have accrued as of the termination date and are then unpaid, including, without limitation, the Unearned Premiums.

10. **Transferring or Encumbering Interests:** PCSMG may not without the written approval of the DISTRICT:

- a. Assign, convey, encumber, or mortgage this Agreement or its interest in the Premises; or
- b. Sublet the Premises or any part of the Premises.

11. **Notices:** Any and all notices or other communications provided for in this Agreement shall be in writing, shall be signed by the party giving the same, and shall be delivered personally, electronically, or mailed to the party to whom such communication is directed as herein below provided. Notice shall be deemed to be given and received hereunder on the date of delivery if personally or electronically delivered, or two (2) days after the date of mailing if mailed as aforesaid (not including the date of mailing). Any party may change his or its address at any time by giving the other party notice thereof. Such notice shall be addressed as follows:

If to DISTRICT:

Charleston County School District
Attention: Director, Operational Planning
3999 Bridge View Drive
N. Charleston, SC 29405
Phone: (843) 566-1995
Sean_Hughes@charleston.k12.sc.us

Charleston County School District
Attention: Deputy, Capital Programs
3999 Bridge View Drive
N. Charleston, SC 29405
Phone: (843) 566-1975
Jeffrey_Borowy@charleston.k12.sc.us

If to PCSMG:

Pinnacle Charter School Management Group, LLC
Attention: Michael D'Angelo, Chief Executive Officer
1648 Periwinkle Way, Suite D
Sanibel, FL 84047
Phone: (239) 472-1323

If to OCA:

Oceanside Collegiate Academy
Attention: Todd Helms, Chief Operations Officer
P.O. Box 3022
South Morgan's Point #252
Mount Pleasant, SC 29466
Phone: (803) 569-8508

12. **Remedies Cumulative:** All rights, options and remedies of DISTRICT and PCSMG contained in this Agreement shall be construed and held to be cumulative, and no one of them shall be exclusive of the other. Either party shall have the right to pursue any one or all of such remedies or any other remedy or relief that may be provided by law or

equity, whether or not stated in this Agreement. The failure of the DISTRICT or PCSMG to insist in any one or more cases on the strict performance of any of the terms, covenants, conditions, provisions, or agreements of this Agreement shall not be construed as a waiver or a relinquishment for the future of any such term, covenant, condition, provision, or agreement.

13. **Captions:** The captions and headings used in this Agreement are for the purpose of convenience and shall not be construed to limit or extend the meaning of any part of this Agreement.
14. **Days; Dates:** Unless otherwise specified herein, all references to “day” or “days” in this Agreement shall mean a calendar day or calendar days. If any date set forth in this Agreement or computed pursuant to this Agreement falls on a Saturday, Sunday, or national holiday, such date shall be deemed automatically amended to be the first business day following such weekend day or holiday.
15. **Governing Law:** This Agreement is being made in the State of South Carolina and shall be construed and enforced in accordance with the laws of the State of South Carolina.
16. **Severability:** Wherever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement shall be prohibited by or invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Agreement.
17. **Holding Over:** In the event PCSMG remains in possession of the Premises after the expiration of the initial term hereof or any extension PCSMG shall occupy the Premises on a month to month basis, subject to all the conditions of this Agreement.
18. **Entire Agreement:** This Agreement embodies the entire agreement and understanding between the parties hereto with respect to the subject matter hereof and supersedes all prior agreements and understandings, oral, written or otherwise, relating to such subject matter. No provision hereof can be changed orally, and no change or attempted waiver of any provision hereof will be binding unless in writing and signed by the party against whom the same is sought to be enforced. The masculine pronoun, when used herein, shall include the feminine and neuter pronoun, if applicable, and the singular shall include the plural, if applicable.

CCSD DRAFT

IN WITNESS WHEREOF, the said parties have hereunto set their hands and seals as of the date and year first written above.

DISTRICT:

CHARLESTON COUNTY SCHOOL DISTRICT

By: _____

Its:

Date: _____

CHARLESTON COUNTY SCHOOL DISTRICT

By: _____

Its:

Date: _____

CCSD DRAFT

IN WITNESS WHEREOF, the said parties have hereunto set their hands and seals as of the date and year first written above.

PCSMG:

PINNACLE CHARTER SCHOOL MANAGEMENT GROUP, LLC

By: _____

Its:

Date: _____

OCA:

OCEANSIDE COLLEGIATE ACADEMY

By: _____

Its:


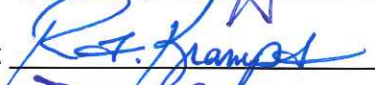
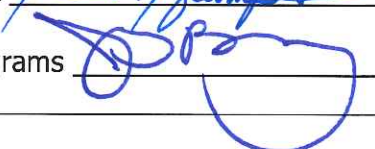
Date: _____

BOARD AGENDA ACTION FORM

May 9, 2016 Committee Meeting

May 23, 2016 Board Meeting

Section:	Operations	
Subject:	Septima P. Clark Corporate Academy Relocation	
Name/Department:	Jeffrey Borowy/Capital Programs, Sean Hughes/Operational Planning, Ronald Kramps/Facilities Management	
Agenda Item Number:	9.1C	
Background:	At the April 25, 2016 Board of Trustees meeting, the board voted 8-0 in favor of a recommendation from the Strategic Education Committee for the Alternative Program design and reorganization. As part of that reorganization, the Septima P. Clark Corporate Academy is to be relocated to a facility in District 4, vacating their current facility on Grimball Road in District 3.	
Discussion:	<p>Staff reviewed current space availability, intended use, and Clark space needs. The review yielded two sites for further study, Gordon H. Garrett Academy of Technology and North Charleston High School. Staff visited the schools and their respective principals to determine the best location from an instructional and facilities perspective for the Clark Academy program.</p> <p>North Charleston High School is the recommendation for the relocation due to available contiguous classroom space, contiguous office space, and minimal facilities upgrades required.</p> <p>Estimated annual GOF savings for utilities, custodial, and other services (assuming facility is retained in shuttered status) is \$140,000.</p> <p>Estimated cost for this relocation, which is mostly moving expenses, is \$30,000.</p> <p>We have determined that an item from the approved Sinking Fund list, "Buy new and install restroom trailer, Drayton Hall ES," will not be necessary. Therefore a portion of the funds for that item may be reallocated for this new action item.</p>	
Goals & Budget:		
This recommendation supports CCSD goal #:	#8 – Increase the number of students who are college, career, and citizenship ready	
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:	\$30,000	Funding Source Sinking Fund - FY17
Resulting positive impact for students in our District will be:	N/A	
Potential impact of this decision on other budget areas will be:	Annual savings estimated (GOF): \$140,000	

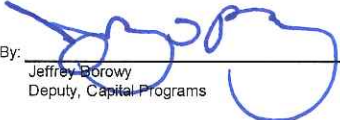
Future Fiscal Impact:		None.	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information	
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session	
Draft Motion: Approve (1) relocation of Septima P. Clark Corporate Academy to North Charleston High School through FY2017-18 and (2) reallocation of funds to support this move.			
Person(s) Responsible for Implementation:	Sean Hughes, Dir of Operational Planning 		
	Ronald Kramps, Ex Dir of Facilities Mgt 		
	Jeffrey Borowy, Deputy of Capital Programs 		
Superintendent's Approval:	Gerrita Postlewait		
Board Member(s) Approval:			
Attachment(s):			
1. Resolution requesting reallocation of funding	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

**RESOLUTION REQUESTING REALLOCATION OF FUNDING
CAPITAL PROGRAM - SINKING FUND FY17**

CAPITAL PROGRAM - SINKING FUND FY17				
PROJECT #	PROJECT	APPROVED BUDGET	PROPOSED BUDGET	VARIANCE
#5099	Trailer Moves (Drayton Hall Elementary School)	\$625,000	\$595,000	(\$30,000)
NEW	Septima Clark Relocation	\$0	\$30,000	\$30,000
				\$0
				\$0
				\$0
				\$0
	TOTAL	\$625,000	\$625,000	\$0

Resolved this 9th day of May 2016

By: _____ Date _____
 Ron Kramps
 Executive Director, Facilities Maintenance and Asset Management


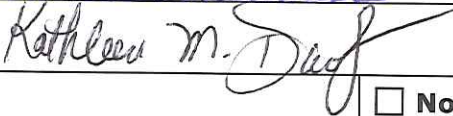
By:  _____ Date 5/12/2016
 Jeffrey Borowy
 Deputy, Capital Programs

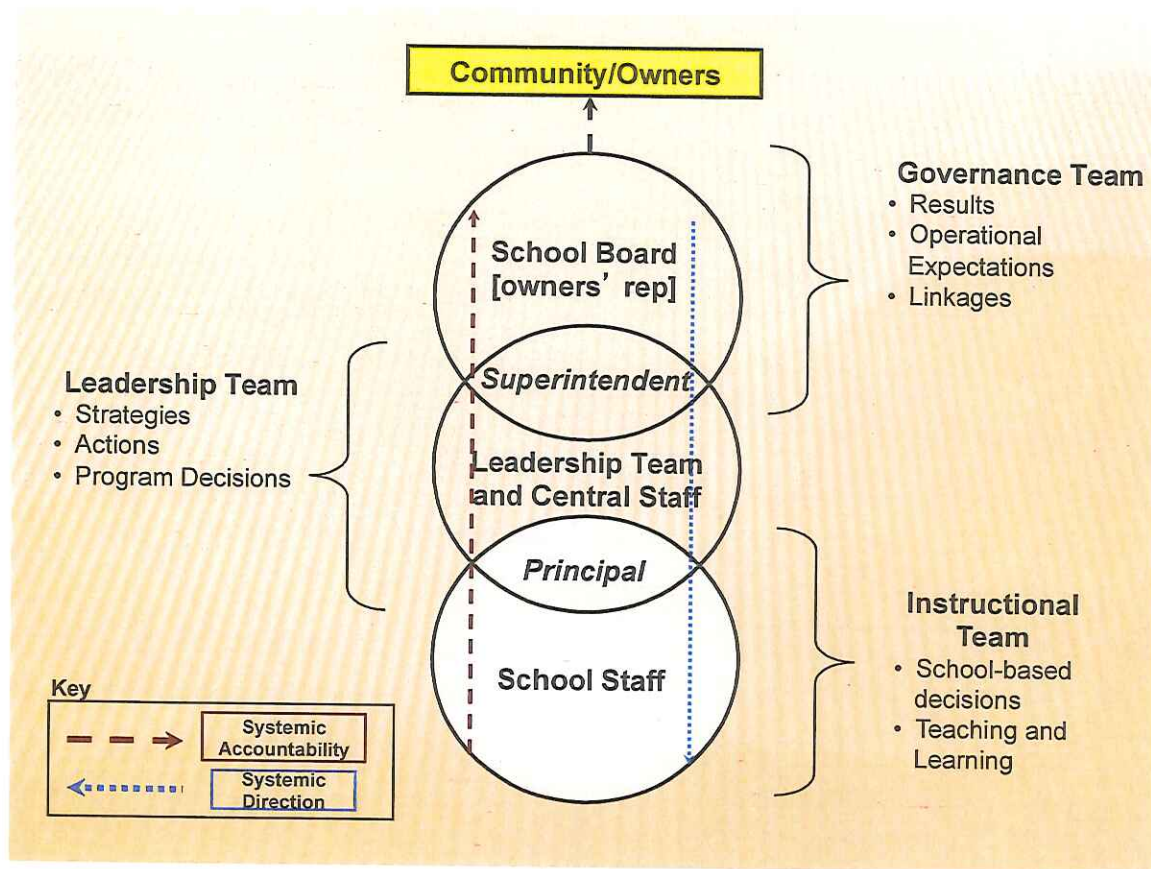
BOARD AGENDA ACTION FORM

May 9, 2016 Committee Meeting

May 23, 2016 Board Meeting

Section:	Strategic Education Committee	
Subject:	CCSD Five-Year Strategic Plan (2016 through 2021)	
Name/Department:	Superintendent's Office (Gerrita Postlewait) and Division of Strategy and Communication (Erica Taylor)	
Agenda Item Number:	9.2A	
Background:	The Charleston County School District has begun the process of creating a five-year Strategic Plan. A broad-based team of community and educator representatives drafted Beliefs, Mission, Parameters, Objectives, and Strategies.	
Discussion:	Next steps include: <ul style="list-style-type: none"> The Board will meet June 9 to establish "Results for Student Achievement" policies/goals and to discuss the Board's role in outreach initiatives with various community, parental, student, educator and governmental representatives; Action Teams will be established to work over the summer months to develop action plans for each of the strategies. 	
Goals & Budget:		
This recommendation supports CCSD goal #:	Effective Governance	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	Estimated cost for the first of two phases of coherent governance, \$20,000	Funding Source (GOF, IDEA, Title I, Capital, etc.)
Resulting positive impact for students in our District will be:	Establishing a system of coherent governance that: a) clearly defines goals/objectives for student achievement; b) establishes policies that set parameters for employee actions; c) is designed to create continuous monitoring, feedback, and improvement.	
Potential impact of this decision on other budget areas will be:	None	
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action <input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Information <input type="checkbox"/> Executive Session
Draft Motion: The Strategic Education Committee accepts the draft Strategic Plan framework as information and establishes June 9 the date for development coherent governance <i>Results for Student Achievement</i> goals and policies.		

Person(s) Responsible for Implementation:	Gerrita Postlewait, Erica Taylor	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="checked" type="checkbox"/> Yes	<input type="checkbox"/> No



DRAFT

Strategic Plan Framework Draft

Belief Formation:

We believe that:

- Each person has immeasurable worth.
- Each person is deserving of respect.
- Each person is responsible for his/her own actions.
- Freedom requires the acceptance of universal order.
- Each person has the limitless capacity to learn.
- Personal achievement requires work.
- Each person has the right to be safe.
- Diversity is strength.
- We are stronger as a community than as individuals.
- Hopes and dreams are essential to becoming one's best self.
- Every generation has the responsibility to leave the world better than they found it.
- Healthy relationships are based on trust.
- Understanding our history is essential to creating the future.

Mission Statement:

The mission of CCSD, the cornerstone of the future in our historically significant and culturally diverse region, is to ensure each student actualizes his/her highest hopes and aspirations while engaging as a responsible citizen in the global community through a vital system distinguished by:

- Personalized and challenging learning experiences
- Safe environments conducive to learning
- Active involved families, communities, and businesses
- Strong, diverse and united student body
- Exemplary, caring professionals


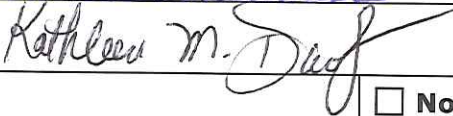
Objectives:

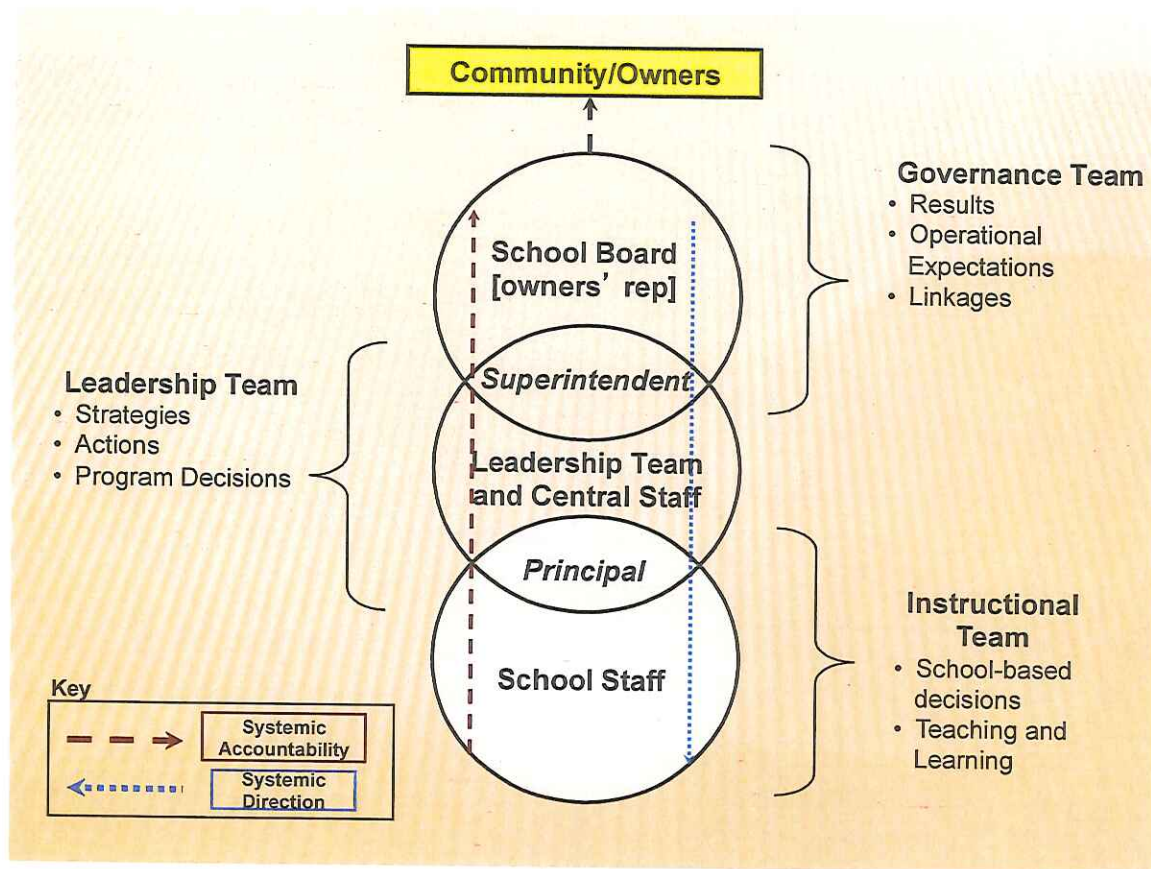
100% of students will continuously achieve mastery on a personalized education plan.

100% of students will achieve their unique capacity to be self-directed learners throughout their lives.

100% of students will be accomplished learners and purposeful contributors to their community.

BOARD AGENDA ACTION FORM <div style="display: flex; justify-content: space-between; font-weight: normal;"> May 9, 2016 Committee Meeting May 23, 2016 Board Meeting </div>		
Section:	Strategic Education Committee	
Subject:	CCSD Five-Year Strategic Plan (2016 through 2021)	
Name/Department:	Superintendent's Office (Gerrita Postlewait) and Division of Strategy and Communication (Erica Taylor)	
Agenda Item Number	9 . 2B	
Background:	The Charleston County School District has begun the process of creating a five-year Strategic Plan. A broad-based team of community and educator representatives drafted Beliefs, Mission, Parameters, Objectives, and Strategies.	
Discussion:	Next steps include: <ul style="list-style-type: none"> The Board will meet June 13 to establish "Results for Student Achievement" policies/goals and to discuss the Board's role in outreach initiatives with various community, parental, student, educator and governmental representatives; Action Teams will be established to work over the summer months to develop action plans for each of the strategies. 	
Goals & Budget:		
This recommendation supports CCSD goal #:	Effective Governance	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	Estimated cost for the first of two phases of coherent governance, \$20,000	Funding Source
		(GOF, IDEA, Title I, Capital, etc.)
Resulting positive impact for students in our District will be:	Establishing a system of coherent governance that: a) clearly defines goals/objectives for student achievement; b) establishes policies that set parameters for employee actions; c) is designed to create continuous monitoring, feedback, and improvement.	
Potential impact of this decision on other budget areas will be:	None	
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
Draft Motion: The Strategic Education Committee accepts the draft Strategic Plan framework as information and establishes June 13 the date for development coherent governance <i>Results for Student Achievement</i> goals and policies.		

Person(s) Responsible for Implementation:	Gerrita Postlewait, Erica Taylor	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="checked" type="checkbox"/> Yes	<input type="checkbox"/> No



DRAFT

Strategic Plan Framework Draft

Belief Formation:

We believe that:

- Each person has immeasurable worth.
- Each person is deserving of respect.
- Each person is responsible for his/her own actions.
- Freedom requires the acceptance of universal order.
- Each person has the limitless capacity to learn.
- Personal achievement requires work.
- Each person has the right to be safe.
- Diversity is strength.
- We are stronger as a community than as individuals.
- Hopes and dreams are essential to becoming one's best self.
- Every generation has the responsibility to leave the world better than they found it.
- Healthy relationships are based on trust.
- Understanding our history is essential to creating the future.

Mission Statement:

The mission of CCSD, the cornerstone of the future in our historically significant and culturally diverse region, is to ensure each student actualizes his/her highest hopes and aspirations while engaging as a responsible citizen in the global community through a vital system distinguished by:

- Personalized and challenging learning experiences
- Safe environments conducive to learning
- Active involved families, communities, and businesses
- Strong, diverse and united student body
- Exemplary, caring professionals

Objectives:

100% of students will continuously achieve mastery on a personalized education plan.

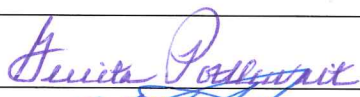

100% of students will achieve their unique capacity to be self-directed learners throughout their lives.

100% of students will be accomplished learners and purposeful contributors to their community.

BOARD AGENDA ACTION FORM

May 9, 2016 Committee Meeting

May 23, 2016 Board Meeting

Section:	Policy and Personnel Committee	
Subject:	Policy BG/BGD – School Board Policy Process/Board Review of Regulations	
Name/Department:	John F. Emerson, Office of General Counsel	
Agenda Item Number:	9.3A	
Background:	As written, Policy BG/BGD calls for two readings of a new or amended policy, at regular meetings of the board at least 30 days, but no more than 60 days, apart. Typically, in the months of December and July, and occasionally at other times of the year, this has caused policy approval to be delayed due to the time constraints.	
Discussion:	Removing the time constraint would eliminate the possibly of having to restart the approval process when more than 60 days has elapsed since the first reading.	
Goals & Budget:		
This recommendation supports CCSD goal #:	Priority Goal #2 – World Class Literacy.	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source
Resulting positive impact for students in our District will be:	N/A	
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
Draft Motion: Approve the first reading of a revision to Policy BG/BGD revision to remove the requirement that the second reading of a policy must take place no sooner than 30 days, but no later than 60 days, after the first reading. Policy adoption, revision or rescission would still require two readings.		
Person(s) Responsible for Implementation:	John F. Emerson, Office of General Counsel	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

SCHOOL BOARD POLICY PROCESS/BOARD REVIEW OF REGULATIONS

Code **BG/BGD** Issued **7/04**

Purpose: To establish the basic structure for the development of board policy and board review of regulations.

Policy development is the board's chief function. The board shall develop written policies to serve as guidelines for its own operations and for the successful and efficient functioning of the public schools. Written policies are guides for the discretionary action of those to whom the board delegates authority and a source of information and guidance for all those who are interested in and affected by the district schools.

Proposals regarding policies may originate with a member of the district board, a member of a constituent board, the superintendent, a staff member, parent, student, consultant, civic group, advisory committee or any resident of the district. The board shall use a careful and orderly process in examining such proposals prior to action upon them by the board.

The board shall establish a schedule to study and evaluate its written policies for the purpose of evaluating the adequacy and effectiveness of those policies. Changes in needs, conditions, purposes and objectives may require revisions, deletions or additions to the policies. Before a final vote is taken on a new or amended policy, the board may require a written impact statement related to anticipated cost and/or educational impact.

Each proposed policy shall require **two readings before final approval. The two readings shall not exceed 90 days.** ~~at regular meetings of the board. Such readings will occur at least 30 days apart, but no more than 60 days apart.~~ The formal adoption of the policies shall be recorded in the minutes of the board meeting. Only those written statements so adopted and so recorded shall be regarded as official board policy. The superintendent shall publish proposed and adopted policies by all reasonable means.

Suspension or repeal of policy

In emergency situations, a majority of the board members present at a regular or special meeting may temporarily suspend the operation of any section or sections of board policy which are not established by law or contract. A proposal for such change must be listed on the agenda of the meeting. All members must be notified in writing of such meeting.

The board may also suspend a policy on a two-thirds vote of the members present at a duly constituted meeting of the board although such change was not listed on the agenda of the meeting.

Review of regulations

Often policies of the board are accompanied by regulations and exhibits that are referred to as regulations. These regulations are generally drawn up by the operational organization to execute the policies of the board.

The board shall approve regulations when such approval is required by law or otherwise advisable. The superintendent shall have freedom, however, to issue additional regulations and procedures provided they are in harmony with board policies. The board reserves the right to review and veto regulations should they, in the board's judgment, be inconsistent with the policies adopted by the board.

Adopted 12/8/75; Revised 8/13/79, 12/8/86, 11/23/87, 11/11/91, 7/26/04

BOARD AGENDA ACTION FORM		
May 9, 2016 Committee Meeting		May 23, 2016 Board Meeting
Section:	Policy and Personnel Committee	
Subject:	Suspension of Policy BG/BGD – School Board Policy Process/Board Review of Regulations -	
Name/Department:	John F. Emerson, Office of General Counsel	
Agenda Item Number:	9 . 3B	
Background:	As written, Policy BG/BGD calls for two readings of a new or amended policy, at regular meetings of the board at least 30 days, but no more than 60 days, apart. With the transition to one board meeting per month, the below listed policies could not have been brought back to for second reading, due to the no more than 60 day provision.	
Discussion:	Removing the time constraint would eliminate having to restart the approval process when less than 30 days, or more than 60 days, would elapse between readings.	
Goals & Budget:		
This recommendation supports CCSD goal #:	Priority Goal #2 – World Class Literacy.	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source
Resulting positive impact for students in our District will be:	N/A	
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
<p>Draft Motion: Approve a recommendation to suspend Policy BG/BGD to allow second reading of the below listed policies outside of the time frame required:</p> <ul style="list-style-type: none"> A. CFA – School Principals/Building Administrators B. DA – Fiscal Management Goals/Priority Objectives C. DB – Annual Budget D. DC – Tax and Borrowing E. DD – Grant Proposals F. DFAC – Fund Balance G. DFL – Investment Earnings H. IKA – Test and Examinations I. XXXX – Creation and Maintenance of the Capital Maintenance Plan 		

J. JICI – Weapons in Schools K. JICH – Drugs and Alcohol Use by Students L. JICG – Tobacco Free Schools – Students	
Person(s) Responsible for Implementation:	John F. Emerson, Office of General Counsel
Superintendent's Approval:	<i>Annita Postwait</i>
Board Member(s) Approval:	<i>Chris Hauke</i>
Attachment(s):	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No

SCHOOL PRINCIPALS/BUILDING ADMINISTRATORS

Code **CFA** Issued **8/05**

Sponsor: Glenn Stiegman

Purpose: To establish the basic structure for the organizational operation of the schools.

~~Consistent with the Act of Consolidation,~~ The superintendent shall hire individuals as principals who have the skills necessary to assume the major responsibility for the day-to-day operation of the school buildings and to meet the goals established for the school for which the principal is hired.

The principal shall operate within the limits of the law, board policy and instructions from the superintendent. Within the school the principal has operational authority. The principal is responsible for a thorough knowledge of all laws, policies, regulations and instructions governing the position.

The principal shall handle all complaints, investigate the same, and refer to their supervisor all cases which cannot be resolved satisfactorily.

Prime responsibilities of the principal include the following.

- ensuring that the skills and content taught in all classrooms are in accordance with state academic standards, and that students shall meet standards set out in the district strategic and accountability plans
- creating a learning environment appropriate for students
- utilizing data to develop and monitor educational goals and initiatives that promote improved academic achievement for all students
- assisting teachers in implementing an instructional program suitable for students
- evaluating the effectiveness of the instructional program in the school
- evaluating the effectiveness of individual staff members and creating plans for improvement where needed
- arranging opportunities for staff members to improve their professional competence
- ~~managing overseeing~~ the local, special revenue, and state, federal and grant ~~revenue~~ budgets; ~~class and building schedules; and the care of the facility within the guidelines and direction of the financial services department of the school district~~
- class and building schedules; and the care of the facility
- ~~reporting to the superintendent all amounts received by or generated by the school~~
- communicating the goals, objectives and achievements of the school to the students, parents/legal guardians, community and staff

Adopted 8/8/05

Legal references:

PAGE 2 - CFA - SCHOOL PRINCIPALS/BUILDING ADMINISTRATORS

A. S. C. Acts and Joint Resolutions:

1. 1967 Act 340 - Creates the School District of Charleston County and abolishes the county board of education; sets forth the powers of the constituent district boards.
2. 1978 Act 721 - Amends 1967 Act 340 to provide that principals shall be appointed by the board of the Charleston County School District.

FISCAL MANAGEMENT GOALS/PRIORITY OBJECTIVES

Code **DA** Issued **9/05**

Sponsor: Glenn Stiegman

Purpose: To establish the board's vision for sound fiscal management.

The quality and quantity of the Charleston County School District's learning programs can be best achieved through excellent fiscal management, yet fiscal concerns should not overshadow the educational program which must be effective.

Accordingly, the board and superintendent shall do the following.

- Engage in thorough advance planning to develop budgets and guide expenditures so as to effectively educate every child.
- Continually review expenditures so as to end those **related to programs that** ~~which~~ are ineffective.
- Use the best available techniques and processes for budget development and management.
- Provide timely and appropriate information to the board and all staff with fiscal management responsibilities.
- Establish and implement efficient regulations for accounting, reporting, investing, purchasing and delivery, payroll, payment of vendors and contractors and all other areas of fiscal management.

Adopted 9/12/05

ANNUAL BUDGET

Code **DB** Issued **9/05**

Sponsor: Glenn Stiegman

Purpose: To establish the board's vision for annual budgeting.

The annual budget is the financial plan for the school system and reflects the board's priorities and educational programs. The budget document is a continuous process that involves long-term thought, study and deliberation by the superintendent, board, operational staff, ~~faculty and citizens of Charleston County and employees.~~

The board shall establish budget priorities for each fiscal year (July 1 - June 30). These priorities shall be based upon the needs identified by the superintendent during the budget planning process as determined by the following.

- needs of Charleston County School District
- equitable treatment within available resources
- state or federal legal requirements
- requirements and regulations of accrediting agencies
- availability of resources
- maintenance of an undesignated fund balance equal to not less than ~~5~~ **8.3** percent of the total operating budget from one fiscal year to the next

The superintendent shall have overall responsibility for budget preparation and shall submit an annual budget to the board which shall then submit the proposed budget to the Charleston County Legislative Delegation, as information, on or before August 15th of each year. The board is fiscally independent. The board must hold a public hearing ~~to assess a millage in excess of 90 mills as required by law.~~

In case the budget does not receive approval by June 30, the board shall adopt a continuing resolution based on ~~last the previous~~ year's operating budget until the budget can be approved.

Notice of budget adoption

Before adopting a budget, the Charleston County School District shall advertise a public hearing on the budget in at least one South Carolina newspaper of general circulation in the area. The notice must appear not less than 15 days in advance of the public hearing. The notice must be a minimum of two columns wide with a bold heading.

The notice must include the following.

- governing entity's name
- time, date and location of the public hearing on the budget
- total revenues and expenditures from the current operating fiscal year's budget of the governing entity
- proposed total projected revenue and operating expenditures for the next fiscal year as ~~estimated~~ **proposed** in the next year's budget for the governing entity
- proposed ~~or estimated~~ percentage change in ~~estimated~~ operating budgets between the current fiscal year and the proposed budget
- millage for the current fiscal year
- estimated millage in dollars as necessary for the next fiscal year's proposed budget

PAGE 2 - DB - ANNUAL BUDGET

Public hearing for millage increase under certain exceptions

The board is authorized to levy school taxes, but can increase millage above the rate imposed for the prior tax year only by the rate of the increase in the consumer price index for the preceding fiscal year.

In order to exceed this limit, the board must do so by a positive majority vote, meaning a vote by the majority of the entire governing body, whether present or not. If a vacancy exists, the law requires a positive majority vote of the entire governing body as constituted on the date of the final vote.

A positive majority vote of the board to raise millage is not required for the following reasons:

- in response to a natural, environmental or other disaster as declared by the governor
- to offset a prior year's deficit
- to meet the minimum required Education Finance Act inflation factor and the per pupil maintenance of effort requirement

In addition, the millage limitation does not apply to millage levied to pay bonded indebtedness or real property lease purchase payments.

Should a positive majority vote be required, the board must take the vote at a specially called meeting held solely for the purpose of taking a vote to increase the millage rate. The board must provide public notice of the meeting notifying the public that the board is meeting to vote to override and increase the millage rate. The board shall receive public comment prior to the vote.

Limitation on millage increase

SECTION 2. A. Section 6-1-320 of the 1976 Code, as last amended by Act 145 of 2005, is further amended to read:

“Section 6-1-320.(A) Notwithstanding Section 12-37-251(E), a local governing body may increase the millage rate imposed for general operating purposes above the rate imposed for such purposes for the preceding tax year only to the extent of the increase in the average of the twelve monthly consumer price indexes for the most recent twelve-month period consisting of January through December of the preceding calendar year, plus, beginning in 2007, the percentage increase in the previous year in the population of the entity as determined by the Office of Research and Statistics of the State Budget and Control Board. However, in the year in which a reassessment program is implemented, the rollback millage, as calculated pursuant to Section 12-37-251(E), must be used in lieu of the previous year's millage rate.

(B) Notwithstanding the limitation upon millage rate increases contained in subsection (A), the millage rate limitation may be suspended and the millage rate may be increased upon a two-thirds vote of the membership of the local governing body for the following purposes:

- (1) the deficiency of the preceding year;
- (2) any catastrophic event outside the control of the governing body such as a natural disaster, severe weather event, act of God, or act of terrorism, fire, war, or riot;
- (3) compliance with a court order or decree;
- (4) taxpayer closure due to circumstances outside the control of the governing body that decreases by ten percent or more the amount of revenue payable to the taxing jurisdiction in the preceding year; or

PAGE 3 - DB - ANNUAL BUDGET

(5) compliance with a regulation promulgated or statute enacted by the federal or state government after the ratification date of this section for which an appropriation or a method for obtaining an appropriation is not provided by the federal or state government.

If a tax is levied to pay for items (1) through (5) above, then the amount of tax for each taxpayer must be listed on the tax statement as a separate surcharge, for each aforementioned applicable item, and not be included with a general millage increase. Each separate surcharge must have an explanation of the reason for the surcharge. The surcharge must be continued only for the years necessary to pay for the deficiency, for the catastrophic event, or for compliance with the court order or decree.

(C) The millage increase permitted by subsection (B) is in addition to the increases from the previous year permitted pursuant to subsection (A) and shall be an additional millage levy above that permitted by subsection (A). The millage limitation provisions of this section do not apply to revenues, fees, or grants not derived from ad valorem property tax millage or to the receipt or expenditures of state funds.

(D) The restriction contained in this section does not affect millage that is levied to pay bonded indebtedness or payments for real property purchased using a lease-purchase agreement or used to maintain a reserve account. Nothing in this section prohibits the use of energy-saving performance contracts as provided in Section 48-52-670.

(E) Notwithstanding any provision contained herein, this article does not and may not be construed to amend or to repeal the rights of a legislative delegation to set or restrict school district millage, and this article does not and may not be construed to amend or to repeal any caps on school millage provided by current law or statute or limitation on the fiscal autonomy of a school district as currently in existing law."

B. The provisions of Section 6-1-320 of the 1976 Code, as amended by this section, apply beginning January 1, 2007.

Adopted 7/29/68; Revised 9/12/05

Legal references:

A. S. C. Code of Laws, 1976, as amended:

1. Section 6-1-80 - Budget adoption.
2. Section 6-1-300, et seq.- Authority of local governments to assess taxes and fees.

B. Acts and Joints Resolutions:

1. 1967 Act 340, Section 10 - Budget and tax levy; Section 12 - tax levy for general operating purposes.
2. 1969 Act 139 - Amends 1967 Act 340, Section 10 - Tax levy not to exceed 80 mills.
3. 1972 Act 1602 - Further amends 1967 Act 340, as last amended by 1969 Act 139, Section 10 - Tax levy not to exceed 90 mills.

C. S.C. Supreme Court cases:

1. Charleston County Parents for Public Schools, Inc. vs Peggy Moseley - 343 S.C. 509, 541 S.E. 2d 533, (S. Ct. 2001).

TAXING AND BORROWING

Code **DC** Issued **8/05**

Sponsor: Glenn Stiegman

Purpose: To establish the basic structure for the board's authority to tax and borrow funds for the maintenance and operation of Charleston County School District.

Annual tax levy

Each school district's taxing authority is established by state law. In Charleston County School District, that authority is vested in the board within statutory limitations.

Borrowing

The board is permitted, by law, to borrow money in anticipation of collection of taxes. The purpose of such borrowing is to secure funds for district operations. The board must approve the issuance of tax anticipation notes.

Sale of bonds

In order to obtain funds for capital improvements, the board may, from time to time, issue bonds. The limit of district bonded indebtedness is subject to the provisions of Article X of the South Carolina Constitution.

In order for Charleston County School District to sell bonds in excess of the limitation, the community must vote **in the positive favor of for** a referendum allowing such sale.

Adopted 12/13/82; Revised 9/28/87, 8/8/05

Legal references:

- A. S. C. Constitution:
 - 1. Article X, Section 15(6) - Provides for maximum debt limit of eight percent.
 - 2. Article X, Section 15(7) - Provides for borrowing in anticipation of collection of ad valorem taxes.
- B. S. C. Code, 1976, as amended:
 - 1. Sections 11-27-10 through 11-27-100 - Effect of Article X of S.C. Constitution (see above) on statutes prior to its ratification. See especially Section 11-27-50 regarding the effect of Article X on school district bonds.
 - 2. Sections 59-71-10 through 59-71-190 - (The School Bond Act) - Statutes regulating the issuance of general obligation bonds by school districts. In effect prior to the ratification of Article X of S. C. Constitution.
 - 3. Section 59-13-70 - Superintendent will keep record of school district bonds.
- C. Acts and Joint Resolutions:
 - 1. 1967 Act 340, Section 10 - Budget and tax levy; Section 12 - tax levy for general operating purposes.
 - 2. 1969 Act 139 - Amends 1967 Act 340, Section 10 - Tax levy not to exceed 80 mills.
 - 3. 1972 Act 1602 - Further amends 1967 Act 340, as last amended by 1969 Act 139, Section 10 - Tax levy not to exceed 90 mills.
- D. S.C. Supreme Court cases:
 - 1. Charleston County Parents for Public Schools, Inc. vs Peggy Moseley - 343 S.C. 509, 541 S.E. 2d 533, (S. Ct. 2001).

GRANT PROPOSALS

Code **DD** Issued **1/14**

Sponsor: Glenn Stiegman

Purpose: To establish the basic structure for the seeking of additional sources of revenue for the district.

The superintendent is directed to seek as many sources of revenue as possible from public and private sources to supplement the funds provided through local taxation and the basic aid offered by the state. The superintendent shall notify the board of the intent to apply for any district-wide grants of more than one million dollars (\$1,000,000.00) in value.

The superintendent shall notify the board of all district-wide grant proposals that are awarded.

The superintendent shall require all schools and ~~central-office~~ district departments to ~~annually~~ report all fundeding proposals when submitted.

The superintendent shall not accept grants, bequests, endowments or other gifts if conditions of the gift remove any portion of the public schools from control of the board.

Adopted 2/14/83; Revised 8/8/05, 1/13/14

Legal references:

A. S. C. Code 1976, as amended:

1. Section 59-19-170 - Acceptance and holding of property by trustees.
2. Section 59-19-180 - Purchase of land by trustees.
3. Section 59-69-30 - Investment of such fund.

B. S. C. Attorney General's Opinion:

1. 1968-69-Opinion No. 2655, p. 71.

FUND BALANCE

Code **DFAC** Issued **9/05**

Sponsor: Glenn Stiegman

Purpose: To establish the board's vision for the maintenance of an adequate fund balance to improve the financial strength of Charleston County School District and lower the debt service tax burden on the taxpayers of Charleston County.

Business and non-instructional operations

The operating budget for the district shall be increased by not less than one percent each year to be applied exclusively to the undesignated fund balance until such time as the total undesignated fund balance equals not less than ~~five~~ **8.3** percent of the total operating budget.

Thereafter, not less than 50 percent of any general fund monies remaining unspent at the end of each fiscal year shall be placed in the undesignated fund balance and shall not be available for expenditure except as provided in this policy.

Any year in which unspent funds total one percent or less of the following year's revenue, all unspent funds shall revert to the undesignated fund balance until such time as the undesignated fund balance equals not less than five percent of budgeted revenue.

No part of the undesignated fund balance may be spent for any purpose without an affirmative vote of a majority of the board at a meeting held in accordance with board policy.

Adopted 7/24/95; Revised 5/12/03, 9/12/05

INVESTMENT EARNINGS

(Revised at 2/8/16 COW Meeting)

Code **DFL** Issued **8/05**

Sponsor: Glenn Stiegman

Purpose: To establish the basic structure for the investing of district funds.

The ~~superintendent~~ Board is responsible for investing district funds to secure, without risking financial jeopardy, a maximum yield of interest revenue to supplement other district revenues. The Board, through this policy delegates this duty to the Superintendent.

The investing of funds shall follow the ~~guidelines as regulations~~ outlined in ~~the district's operational investment regulations~~ state law.

Adopted 12/10/84; Revised 8/8/05

TESTS AND EXAMINATIONS

Code **IKA** Issued **9/05**

Purpose: To establish the board's vision and the basic structure for evaluating students in the district's schools.

The superintendent may exempt from final examinations only ~~seniors~~ ~~students~~ enrolled in courses earning a full Carnegie unit both first and second semesters for high school diploma credit, who have an average of ~~93~~ 90 or above for the second semester course, ~~effective as of the 2016/2017 school year. and who have no unexcused or unlawful absences.~~ All underclassmen students will take final examinations. The superintendent may not exempt students from final advanced placement examinations, state end of course examinations or one-semester one-half Carnegie unit course examinations.

See administrative regulations for additional implementation information.

Adopted 2/26/96; Revised 8/14/00, 9/12/05

CAPITAL MAINTENANCE PLAN

Code **XXX** Issued **03/2016**

Purpose:

To establish a long-range plan for the care and maintenance of District facilities.

Definitions:

Project: a category of work to include painting, fire sprinklers, envelope, paving, doors, roofing, restrooms, flooring and HVAC. Each project has Board of Trustees-approved funding limits for each year of the program. Each project includes multiple tasks to be accomplished at multiple schools.

Task: work to be accomplished from a particular project at a specified school or facility. Each task is from a Board of Trustees-approved list of tasks.

Directives:

A Five Year Capital Maintenance Plan for the multi-year appropriation of sales tax funds will be created by the Superintendent and approved by the Board of Trustees.

- The plan will be submitted annually in conjunction with the first reading of the district budget.
- The plan will be updated quarterly or at the request of the Board of Trustees.
- The plan will project forward five years from the date of creation.
- The plan will, at a minimum, be presented by Facilities and Maintenance, will include the tasks required to maintain those facilities, as well as the estimated costs of those tasks.
- The plan will be prioritized by calendar year.
- Updates will, at a minimum, indicate actual costs and savings or shortfalls for each maintenance event.

The Capital Maintenance Plan will be executed in the order shown. However, the Superintendent may shift tasks within the approved projects as facility conditions, operational priorities shift and as facility decisions dictate.

The Superintendent shall not execute tasks beyond the planned amounts budgeted per approved project. The Superintendent has the authority to adjust funding amounts for approved tasks within the approved project's funding limits. The Superintendent will not add or remove new tasks to or from the approved project's funding limits without the approval of the Board of Trustees.

The Superintendent will not execute added tasks without the approval of the Board of Trustees. The Superintendent will not shift funds between projects without the approval of the Board of Trustees.

WEAPONS IN SCHOOL

Code **JICI** Draft **3/2016**

Sponsor: Jennifer Coker

Purpose: To prohibit weapons in schools.

~~No firearms, knives with a blade length of over two inches, dirks, razors, metal knuckles, slingshots, bludgeons or any other type of weapon, device or object which may be use to inflict bodily harm or death shall be allowed on any school district property or at any school sponsored event.~~

Objects which may be used to inflict bodily harm or death shall not be allowed on any school district property or at any school sponsored event. These objects include, but are not limited to:

- Firearms
- Knives
- Razors
- Box cutters
- Metal knuckles
- Slingshots
- Bludgeons
- Tasers
- Pepper Spray
- Blackjacks

~~This prohibition shall apply on school grounds, in school buildings, on buses or at school-related functions. No student may possess any item capable of inflicting injury or harm (hereinafter referred to as a weapon) to persons or property when that item is not used in relation to a normal school activity at a scheduled time for the student. No Vehicles parked on school property may not contain firearms, knives, blackjacks or other items which are generally considered to be weapons.~~ any of the aforementioned items.

Level of offense

~~It is a felony offense, punishable by a fine of \$1,000 or imprisonment for five years, or both, to carry a weapon as referenced above on school property.~~

~~It is a misdemeanor offense, punishable by a fine of up to \$500 or imprisonment for up to 90 days, to carry a concealed dirk, slingshot, metal knuckles, razor or other deadly weapon.~~

Weapons (firearms)

Note: The following is directed specifically by the Gun-Free Schools Act 20 U.S.C. Sec. 7151.

Any student who brings or has possessed a firearm onto school property, a school bus, a district-related or school related function, or any setting under the jurisdiction of the district shall be expelled for one calendar year (12 months). The term A firearm is generally defined extensively in the U.S. Code, but generally means a weapon as a (gun) or destructive device (explosive, incendiary). and will be interpreted in accordance with the State and Federal law. Violators will incur school disciplinary action and penalties under the law.

~~The period of expulsion shall be no less than one calendar year.~~

PAGE 2 - JICI - WEAPONS IN SCHOOL

~~Charleston County School District shall refer each student expelled for bringing a firearm to the local county office of the Department of Juvenile Justice.~~

Adopted 1/23/06

Legal references:

- A. United States Code:
 - 1. 20 U.S.C. 7151 - Gun-Free Schools.
- B. U.S. Supreme Court Cases:
 - 1. New Jersey v. T.L.O., 469 U.S. 325 (1985.)
- C. S.C. Code, 1976, as amended:
 - 1. Section 59-63-235 - Expulsion of student determined to have brought firearm to school.
 - 2. Section 59-19-90(3), (5) - General powers and duties of trustees.
 - 3. Section 59-63-370 - Definition of a weapon.
 - 4. Section 16-23-430 -Carrying weapons on school property

DRUG AND ALCOHOL USE BY STUDENTS

Code **JICH** Draft **3/2016**

Sponsor: Jennifer Coker

Purpose: To prohibit student drug and alcohol use.

No student, regardless of age, shall possess, use, manufacture, sell, dispense, purchase, barter, distribute, ~~intend to purchase, intend to possess, intend to distribute~~ or be under the influence of ~~alcoholic beverages (beer, ale, liquor, wines or alcoholic beverages of any kind) or controlled substances, counterfeit controlled substances, imitation controlled substances (as defined by state law) or an illegal drug or narcotic, a chemical inhalant, medication prescribed or not prescribed for the student by a physician, or an unauthorized over-the-counter medication or alcoholic beverages (beer, ale, liquor, wines or alcoholic beverages of any kind)~~ in the following circumstances.

- ~~on school property (including buildings, grounds, vehicles)~~
- ~~at any school-sponsored activity, function or event whether on or off school grounds (including any place where an interscholastic athletic contest is taking place)~~
- ~~during any field trip~~
- ~~during any trip or activity sponsored by the board or under the supervision of the board or its authorized agents~~
- **On CCSD property, school grounds, or in school buildings,**
- **In personal vehicles on school property,**
- **On school buses,**
- **In any CCSD vehicle at any time (during or outside of school hours), or**
- **At any school or district-sponsored events, including all sporting or other extracurricular events.**

NOTE: All medication must be registered with the school nurse.

The definition of "controlled substance," "counterfeit controlled substance" and "imitation controlled substance" is contained in the South Carolina Code of Laws, as amended, Section 44-53-110.

Possession, distribution or being under the influence of licit or illicit, look alike/imitation drugs, chemicals, alcohol, anabolic steroids, inhalants and any drug not prescribed for the student by a physician or any substance represented as a drug on the school grounds or at school-sponsored events is in violation of this policy.

No student shall aid, abet, assist or conceal the possession, consumption, purchase or distribution of any alcoholic beverage by any other student or students in any of the circumstances listed above.

PAGE 2 - JICH - DRUG AND ALCOHOL USE BY STUDENTS

No student shall market or distribute any substance which is represented to be or is substantially similar in color, shape, size or markings of a controlled substance in any of the circumstances listed above.

Possession of paraphernalia is prohibited. Paraphernalia includes any equipment, product, or materials used to produce, conceal, consume, manufacture, compound, convert, process, prepare, inject, ingest, inhale, or otherwise introduce into the human body drugs, alcohol, controlled substances, or any prohibited item listed above.

No gear, paraphernalia, clothing, etc. that advertises drug use or drug products will be allowed on CCSD property, school or district grounds, or at any school or district sponsored events.

No student shall possess or use a prescription or non-prescription drug unless procedures established in policy JLCD and accompanying administrative regulations have been followed.

Any student who violates this policy is subject to the Charleston County Progressive Discipline Plan. The student's discipline history will be reviewed to determine appropriate intervention/consequences. Items will be confiscated and/or discarded. Items will NOT be returned. ~~shall be suspended and his/her conduct reviewed for a recommendation of expulsion.~~

If the student is referred to a drug and alcohol intervention program, the parent/legal guardian shall be responsible for the cost. If the student is recommended to attend, he or she must complete the program. If the student or parent/legal guardian chooses not to have the student attend a drug and alcohol intervention program, a referral for expulsion will be completed.

~~A district student placement coordinator can recommend the student's attendance in, and completion of, an approved drug intervention program. The parent/legal guardian shall be responsible for the cost, if any, of such program. If the parent/legal guardian chooses to have the student attend such a program, the student may, at the option of the principal and student placement coordinator, remain in school as long as he/she meets all requirements of the program.~~

Adopted 8/23/79; Revised 1/14/80, 4/13/87, 8/8/88, 7/28/97, 1/23/06

PAGE 3 - JICH - DRUG AND ALCOHOL USE BY STUDENTS

Legal references:

(Alcohol)

A. S.C. Constitution:

1. Article XVII, Section 14 - Must be over 21 to possess distilled liquors.

B. S.C. Code of Laws, 1976, as amended:

1. Section 16-17-530 - Students who come to school in an intoxicated condition, or conduct themselves in a disorderly or boisterous manner, could be arrested for a misdemeanor.
2. Section 59-67-150 - Drinking alcoholic liquors on a school bus is prohibited.

(Drugs)

A. S.C. Code, 1976, as amended:

1. Section 44-53-110, et seq. - Lists of illicit drugs.
2. Section 44-53-140 - Student addicted or dependent upon a drug may seek counseling concerning treatment or therapy from a guidance counselor or teacher without fear of legal action.
3. Section 44-53-370 - Unlawful for any person to possess scheduled drug unless obtained by valid prescription.
4. Section 44-53-440 - Person over 18 who distributes a controlled substance to person under 18 shall be guilty of felony and sentenced to no more than 20 years with no suspension or probation.
5. Section 44-49-80 - Establishment of drug abuse treatment program in public schools.

TOBACCO-FREE SCHOOLS - STUDENTS

Code **JICG** Draft **3/2016**

Sponsor: Jennifer Coker

Purpose: ~~To establish the basic structure for a tobacco-free Charleston County School District.~~
To prohibit tobacco and tobacco substitute use.

All CCSD schools, programs, and offices, are tobacco-free. This includes any CCSD property.

Student shall NOT be in possession of, use, manufacture, sell, dispense, intend to purchase, intend to possess, intend to use, intend to distribute or distribute any tobacco products or paraphernalia including, but not limited to, cigarettes, cigars, pipes, electronic cigarettes, vaporizers, smokeless tobacco, snuff or liquids used in electronic cigarettes. This restriction applies to all CCSD property, school grounds, school buildings, personal vehicles on school property, buses, CCSD vehicles at anytime (during or outside of school hours), or at any school or district sponsored event.

Students in violation will be assigned intervention/consequences based on the CCSD Progressive Disciplinary Plan. All items will be confiscated and become property of the school, police department, and/or discarded. Items will NOT be returned.

No gear, paraphernalia, clothing, etc. that advertises tobacco use or tobacco products will be allowed on CCSD property, school or district grounds, or at any school or district sponsored events.

~~The board believes that tobacco use and exposure to secondhand smoke (environmental tobacco smoke) are hazardous to the health of human beings, especially children. Therefore, the board affirms that one of the best methods of instruction is one that is provided within a 100 percent tobacco-free environment.~~

Goal

~~The goal of this policy is a 100 percent tobacco-free, smoke-free environment for all students, staff and visitors on all district property, within all district facilities and vehicles and at all district sponsored events by doing the following.~~

- ~~• exhibiting healthy behavior for all students, staff, visitors and the entire community~~
- ~~• utilizing proven and effective science-based tobacco use prevention curricula~~
- ~~• providing access to smoking cessation counseling or referral services for all students and staff~~

Procedures

- ~~• Prohibit the use and/or possession by students of all tobacco products or paraphernalia including, but not limited to, cigarettes, cigars, pipes, electronic cigarettes, vaporizers, smokeless tobacco and snuff. This restriction applies to school grounds, in school buildings, in personal vehicles on school property, on buses or in any other Charleston County School District vehicle, during any time under the administrative jurisdiction of the school, whether on or off school grounds.~~
- ~~• Ensure that tobacco use prevention programs, as recommended by South Carolina DHEC, South Carolina Department of Alcohol and Other Drug Abuse Services and the South~~

PAGE 2 - JICG - TOBACCO-FREE SCHOOLS - STUDENTS

~~Carolina Department of Education, are an integral part of district substance abuse prevention efforts.~~

- ~~• Provide and/or refer to smoking cessation services for students and staff.~~
- ~~• Ensure that signs designating smoke-free facilities are conspicuously displayed. The principal of each school is responsible for the display of these signs.~~
- ~~• Prohibit any advertising by the tobacco industry on school grounds, in school buildings, on buses, and during any school activities.~~

Enforcement

~~The district will enforce this tobacco-free policy by determining appropriate disciplinary actions for violations. Actions may be inclusive of the following.~~

Students

- ~~• parent/legal guardian/administrator conferences~~
- ~~• mandatory enrollment in tobacco prevention education~~
- ~~• community service~~
- ~~• in-school suspension~~
- ~~• out-of-school suspension~~
- ~~• suspension from extracurricular activities~~
- ~~• possession of tobacco products by minors under the age of 18 is made unlawful under S.C. Code Section 16-117-500(e)(1)~~

Education and assistance

~~The district will be responsible for utilizing proven and effective science-based tobacco use prevention curricula to educate all students, provide assistance and/or make appropriate smoking cessation referrals.~~

Tobacco industry marketing or sponsorship

~~The district will not accept any contributions or gifts, money or materials from the tobacco industry. The district will not participate in any type of services that are funded by the tobacco industry. In addition, no gear, paraphernalia, clothing, etc., that advertises tobacco use or tobacco products will be allowed on district grounds, or in the possession of students at district-sponsored events.~~

Adopted 11/28/05; Revised 1/9/06, 12/14/09, 3/22/10, 3/9/15

Legal references:

- A. Federal Law:
 - 1. Pro-Children Act of 2001, 20 U.S.C.A. Sections 7182-7184.
- B. S.C. Code, 1976, as amended:
 - 1. Section 16-17-490 - Contributing to the delinquency of a minor.
 - 2. Section 16-17-500 - Youth Access to Tobacco Prevention Act of 2006 (supplying minors with tobacco or alternative nicotine products).
 - 3. Section 44-95-10, *et seq.* - Clean Indoor Air Act of 1990.
 - 4. Section 59-67-150 - Qualifications of bus driver; drinking or smoking on bus.

BOARD AGENDA ACTION FORM

May 9, 2016 Committee Meeting

May 23, 2016 Board Meeting

Section:	Policy and Personnel Committee	
Subject:	Policy GCB – Professional Staff Contracts	
Name/Department:	John F. Emerson, Office of General Counsel	
Agenda Item Number:	9.3C	
Background:	Due to legislative amendments to the Act of Consolidation, the authority to issue professional staff contracts has been moved to the county board. Staff recommends that policy be revised and updated so it is consistent with current law and practice.	
Discussion:	Staff recommends that Policy GCB be revised to be consistent with law by removing reference to a constituent board role in the approval of professional staff contracts, and to remove the reference to the "appropriate employing" board, since only the county board approves professional staff contracts.	
Goals & Budget:		
This recommendation supports CCSD goal #:	Priority Goal #2 – World Class Literacy.	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source
Resulting positive impact for students in our District will be:	N/A	
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
Draft Motion: Approve the first reading of revisions to Policy GCB to remove reference to a constituent board role in the approval of professional staff contracts.		
Person(s) Responsible for Implementation:	John F. Emerson, Office of General Counsel	
Superintendent's Approval:	<i>Deirdre Postlewait</i>	
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

PROFESSIONAL STAFF CONTRACTS

Code **GCB** Issued **2/06**

Purpose: To establish the basic structure for professional staff contracts.

Contracts

In March of each year, the principal/supervisor shall recommend to the associate superintendent or the superintendent the contract status (renewal, non-renewal, position retention, transfer, etc.) for each teacher and administrative position under his/her supervision.

Contracts shall be confirmed by the superintendent after personnel requiring contracts have been approved by the ~~authorized constituent board and approved by the~~ county board, in compliance with applicable law. Special provisions may be included in the contract as recommended and approved by the ~~appropriate employing~~ board.

Upon recommendation of the superintendent, the board awards teacher contracts on or before April 15th of each year. Teachers must give written acceptance of their contracts to the superintendent on or before April 25th. Failure to give such notification constitutes contract rejection.

Throughout the contractual period, all conditions of employment contained in the contract or board policy shall be maintained at no less than the highest standard in effect in the district or area where services are to be performed.

Contract releases

For release of teachers from contracts, see policy GCQC/GCQD.

Teacher and Employee Retention Incentive Program (TERI) participants

Should a mid-year vacancy occur in a contract position held by a TERI employee, the board authorizes the superintendent or his/her designee to fill such vacancy for the remainder of the school year in which the vacancy occurs through a letter of agreement, when appropriate. This letter of agreement shall state that the employee has no right to or expectation of employment unless specifically offered by the district for that year or subsequent years.

When issuing contracts, Charleston County School District shall offer TERI employees working under TERI agreements that shall expire during the upcoming school year the same type of contract that the participant had the previous year, including the condition that the employee contract expires on the date listed in the employee's TERI agreement.

Adopted 5/10/73; Revised 2/17/75, 2/17/85, 3/25/85, 3/10/86, 2/12/96, 3/23/98, 2/13/06

Legal references:

A. S. C. Code, 1976, as amended:

1. Section 59-19-80 - Requirements as to purchases and teacher employment (teacher contracts to be awarded in public).

Charleston County School District

(see next page)

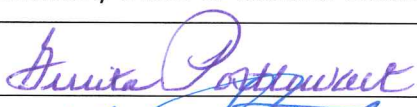
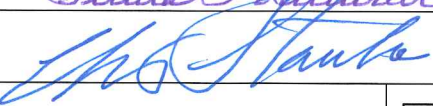
PAGE 2 - GCB - PROFESSIONAL STAFF CONTRACTS AND COMPENSATION

2. Section 59-19-290 - Contracts in excess of apportioned funds void.
 3. Section 59-20-50 - Minimum salary schedule.
 4. Section 59-21-20 - Teacher contracts to be based on school term of 190 days.
 5. Section 59-25-410 - Notice to teacher of employment status.
 6. Section 59-25-420 - Teacher required to notify board of acceptance; opportunity for hearing if not reemployed.
 7. Section 59-25-710 - Salary complaints.
 8. Section 9-1-2210 - Teacher and Employee Retention Incentive Program; operation.
- B. S.C. Acts and Joint Resolutions:
1. 1967 Act 340 - Creates the School District of Charleston County and abolishes the county board of education; sets forth the powers of the constituent district boards.

BOARD AGENDA ACTION FORM

May 9, 2016 Committee Meeting

May 23, 2016 Board Meeting

Section:	Policy and Personnel Committee	
Subject:	Policy GCEC – Posting and Advertising Professional Vacancies	
Name/Department:	John F. Emerson, Office of General Counsel	
Agenda Item Number:	9 . 3D	
Background:	Policy GCEC, Posting and Advertising Professional Vacancies states that vacancies will be posted in all schools and office buildings. In light of the availability of posting online, this practice has been eliminated. Further, under the current practice Human Resources, not the constituent district board, initiates the process of posting vacancies. Finally, there is a typographical error in the policy which lists the term "national origin" twice.	
Discussion:	The proposal is to revise Policy GCEC to reflect the changes and corrections listed above.	
Goals & Budget:		
This recommendation supports CCSD goal #:	Priority Goal #7.	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source
Resulting positive impact for students in our District will be:	N/A	
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
Draft Motion: Approve the first reading of a revision of Policy GCEC to remove the reference to posting vacancy notices in all schools and office buildings, to remove the statement that posting vacancies will be initiated by the constituent district board, and to remove a second use of the phrase "national origin."		
Person(s) Responsible for Implementation:	John F. Emerson, Office of General Counsel	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

POSTING AND ADVERTISING PROFESSIONAL VACANCIES

Code **GCEC** Issued **2/06**

Purpose: To establish the basic structure for posting and advertising professional vacancies.

The board believes it has the obligation to provide the best administrative and supervisory personnel available for Charleston County School District regardless of race, color, creed, national origin, sex, age, disability ~~or national origin~~.

Except in extreme emergencies, the human resources department of recruitment and staffing shall advertise all job vacancies within Charleston County School District.

Promotional positions

The board declares its support of a policy to give teachers from its present staff consideration with respect to the filling of promotional vacancies. The superintendent shall have posted ~~online in all schools and office buildings~~ a notice of vacancy for all certificated positions as they occur.

Central staff and school-level administrative positions are considered promotional opportunities and, except in cases of emergency, shall not be filled until such vacancies have been posted for at least 15 calendar days.

School level non-administrative positions shall be initiated by the ~~constituent district~~ and posted weekly by the human resources department of recruitment and staffing. These positions are exempt from the 15-calendar day waiting period.

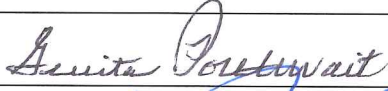

Adopted 5/10/73; Revised 12/8/75, 2/24/86, 2/13/06

BOARD AGENDA ACTION FORM		
May 9, 2016 Committee Meeting		May 23, 2016 Board Meeting
Section:	Policy and Personnel Committee	
Subject:	Policy FF – Naming of Facilities – Burke High School Fine Arts Center	
Name/Department:	Erica S. Taylor, Executive Director, Strategy and Communications	
Agenda Item Number:	9.3E	
Background:	In accordance with CCSD Board of Trustees Policy FF – Naming of Facilities, a committee convened on Tuesday, April 19, 2016, to consider a name for the fine arts center located on Burke High School's campus. The name unanimously decided upon was Linard H. McCloud Fine Arts Center . The District 20 Constituent School Board met on March 9, 2016, and approved this name as well.	
Discussion:	The naming committee convened April 19, 2016, and approved naming the fine arts center at Burke, Linard H. McCloud Fine Arts Center .	
Goals & Budget:		
This recommendation supports CCSD goal #:	N/A	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source
Resulting positive impact for students in our District will be:	N/A	
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
Draft Motion: Approve the recommendation of the naming committee to name the fine arts center located on Burke High School's campus, Linard H. McCloud Fine Arts Center .		
Person(s) Responsible for Implementation:	Erica S. Taylor, Executive Director, Strategy and Communications	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

BOARD AGENDA ACTION FORM

May 9, 2016 Committee Meeting

May 23, 2016 Board Meeting



Section:	Policy and Personnel Committee	
Subject:	Policy FF – Naming of Facilities – R. B. Stall High School Baseball Field	
Name/Department:	Erica S. Taylor, Executive Director, Strategy and Communications	
Agenda Item Number:	9.3F	
Background:	In accordance with CCSD Board of Trustees Policy FF – Naming of Facilities, a committee convened on Tuesday, April 26, 2016, to consider a name for the baseball field located on R. B. Stall High School's campus.	
Discussion:	The naming committee convened April 26, 2016, and approved naming the baseball field at R. B. Stall High School, The Jerry Stoots Field.	
Goals & Budget:		
This recommendation supports CCSD goal #:	N/A	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source
Resulting positive impact for students in our District will be:	N/A	
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
Draft Motion: Approve the recommendation of the naming committee to name the baseball field located on R. B. Stall High School's campus, The Jerry Stoots Field.		
Person(s) Responsible for Implementation:	Erica S. Taylor, Executive Director, Strategy and Communications	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

BOARD AGENDA ACTION FORM

May 9, 2016 Committee Meeting

May 23, 2016 Board Meeting

Section:	Policy and Personnel Committee	
Subject:	Policy IHBF: Homebound Instruction	
Name/Department:	Jennifer Coker, Department of Alternative Programs Kala Goodwine, Principal on Special Assignment	
Agenda Item Number:	9.3G	
Background:	Charleston County School District conducted an audit of the Homebound services practices during the 2014-2015 school year. The audit contained findings that Homebound procedures needed to be reviewed and monitored more closely. When the Department of Alternative Programs was created, Homebound was one of the areas assigned for the department to monitor. Ms. Kala Goodwine has been supervising Homebound services since that time.	
Discussion:	After reviewing the State Regulations, the CCSD Audit, and consulting with other school districts across South Carolina, the Department of Alternative Programs is recommending policy changes. The changes will ensure that a Homebound Manual is created and that schools work with the physicians and families every 45 days to ensure that Homebound is the appropriate educational setting.	
Goals & Budget:		
This recommendation supports CCSD goal #:	Priority Goal #6	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source (GOF, IDEA, Title I, Capital, etc.)
Resulting positive impact for students in our District will be:	Revising the Homebound Policy will allow development of procedures that ensure students that need Homebound Instruction receive it. It will also allow for the development of the Homebound Manual for consistency. Finally, it requires review of the Homebound status every 45 days so that students are exposed to the highest quality educational offerings available.	
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action <input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Information <input type="checkbox"/> Executive Session
Draft Motion: Approve the first reading of the proposed revisions of Policy IHBF: Homebound Instruction.		
Person(s) Responsible for Implementation:	Jennifer Coker and John Emerson	

Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="checked" type="checkbox"/> Yes	<input type="checkbox"/> No

HOMEBOUND INSTRUCTION

(Updated at 5/9/16 COW)

Code **IHBF** Issued **9/05**

Purpose: To establish the basic structure for the provision of medical homebound instruction to students **in grades one through twelve in the** Charleston County School District.

South Carolina State Board of Education Regulation 43-241 states that students who cannot attend public school because of illness, accident, or pregnancy are eligible for medical homebound or hospitalized instruction.

- A physician must certify that the student is unable to attend school but may profit from instruction given in the home (with a parent present), hospital, or another mutually agreed upon location.
- Any student participating in a program of medical homebound instruction must be approved by the superintendent or his or her designee on homebound forms provided by the school district.
- The principal's designee is expected to call the doctor's office as necessary to discuss terms and conditions of the homebound placement.

Homebound instruction may only be approved for a maximum of 45 **instructional** days at one time. If the homebound period must be extended, a new medical homebound form signed by the doctor is required. Any time missed during the interim, will not be excused unless a medical note is provided.

~~The educational program may not fail to comply with state law in offering instruction to students who cannot attend public school because of illness, accident or pregnancy, or use for that purpose any teacher not holding a valid South Carolina teacher's certificate, provided that the superintendent or his/her designee certifies the following.~~

- ~~• The student is of legal school age, enrolled in grades one through twelve in Charleston County School District.~~
- ~~• A physician has certified that the student is unable to attend school but may profit from medical homebound instruction.~~

Any student who is not provided the periods of medical homebound instruction to which that student is entitled is eligible to make up the medical homebound instruction, either during the student's remaining eligibility for medical homebound instruction or after the student returns to school. The superintendent may not permit schools to hold make-up periods during the regular school day. If the school delays the start of services for any reason and the student is still entitled to the services, the district must make up the missed instructional periods even if the regular school year has ended.

Medical and student records are considered to be confidential and subject to the provisions of Charleston County School District policy JRA and administrative regulations and applicable federal and state laws on confidentiality.

All medical homebound standard operating procedures, reference documents, and required forms will be outlined in the Charleston County Homebound Manual.

Adopted 9/12/05

Legal references:

A. S.C. Code, 1976, as amended:

1. Section 59-21-540 - Special education services for which state aid allowed.
2. Section 59-33-20(c) - Homebound instruction available to certain handicapped children.
3. Section 59-33-30 - Establishment by state board of education of program of specialized education for handicapped children; rules and regulations.

B. State Board of Education Regulations:

1. R-43-241 - Medical homebound instruction.

MEDICAL HOMEBOUND INSTRUCTION FORM

Dear Physician,

Thank you for your dedication in keeping students in South Carolina healthy and progressing academically and socially in the regular school environment to the extent that is appropriate. **The below named student and his/her parent, legal guardian, or surrogate parent has requested that the school district provide medical homebound instruction due to the student's inability to come to school as a result of an illness, accident, or pregnancy even with the aid of transportation. A district representative may contact you to discuss strategies to maintain the student in the school environment and to request additional information. The district superintendent or his/her designee must approve any student participating in a program for medical homebound instruction or hospitalized instruction. Please fully complete Section II as indicated.**

SECTION I – STUDENT INFORMATION: (To be completed by school district personnel)

Student's Name:	Date of Birth:	Age:	Grade:
School:	School District:	Is this student classified as disabled? Yes ___ No ___ Category _____	

SECTION II – MEDICAL INFORMATION: (To be completed by a *licensed physician*)

Diagnosis of condition that prevents school attendance: (Attach additional information if needed)

Prognosis and Treatment:

☐ Intermittent/Alternating Attendance

Physician's Signature: _____

How does this medical condition impact educational performance?

Beginning date of nonattendance: ____/____/____

Projected return date: ____/____/____

I certify that the above student cannot attend school because of illness, accident, or pregnancy, even with the aid of transportation but may profit from instruction given in the home or hospital.

Date: ____/____/____ Phone # _____ Address: _____

Printed Name: _____ Physician's Signature: _____

SECTION III – RELEASE: (To be completed by parent or by student, if eighteen or older)

I authorize the release of medical, educational, or mental health information to school officials.

Signature of Parent/Legal Guardian/Surrogate Parent (or student if eighteen or older):

Date: ____/____/____

SECTION IV – AUTHORIZATION: (To be signed and dated by the District Superintendent or Designee)

I certify that school officials will consider whether the student now qualifies under Section 504 of the Rehabilitation Act of 1973 or is eligible for entry into programs for children with disabilities. I further certify if this is a student with a disability in accordance with State Board of Education regulations and if the student's medical homebound placement constitutes a change of placement, an IEP committee with parental involvement will develop an individualized education program (IEP). Medical homebound services are authorized to begin on or after ____/____/____

Superintendent's or Designee's Signature: _____ Date: _____

The need for medical homebound instruction may be reviewed periodically. School districts must retain this document on file for a period of five (5) years in accordance with procedures set forth in the South Carolina Pupil Accounting System Instruction Manual.

Principal/Designee Signature

Date

Cc: Pupil Accounting
School File

* Send a copy this form upon completion of make-up hours.

MEDICAL HOMEBOUND INSTRUCTION FORM

CHARLESTON COUNTY SCHOOL DISTRICT

Instructions for Completing the Medical Homebound Instruction Form:

- A licensed physician must fully and legibly complete *Section II – Medical Information*. Partially completed sections will not be accepted. A diagnosis, accommodations plan and educational impact must be addressed. The recommended start date must be determined by the physician and the projected return date cannot exceed a period of **45 instructional days** (or into the next school year). If the student is unable to return by the projected return date, a new Medical Homebound Instruction Form must be completed **by the physician**. Each school year a new homebound form is required. The school may request additional information to justify the need for extended services. **If a student is able to return to school prior to the projected return date, a medical release will be required.**
- The parent, legal guardian, or surrogate must date and sign *Section III – Release*. This section authorizes the release of medical, educational, and/or mental health information to school officials. Failure to grant permission will delay the application process and could possibly result in denial.
- The District Superintendent or designee will complete *Section IV – Authorization*. This section should be left blank when submitting the form.

SECTION I – Student Information:

Student's Name:	Date of Birth:	Age:	Grade:
School:	Is this student classified as disabled? Yes _____ No _____ Category: _____ 504 _____		

SECTION II – Medical Information: (To be fully completed by a licensed physician)

Select one: <input type="checkbox"/> Intermittent (Alternating Attendance) <input type="checkbox"/> Full-Time (No Attendance)
Diagnosis of condition that <u>prevents</u> school attendance: (Attach additional information if needed)
Could this student attend school if accommodations are made by the school? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, please list the accommodations suggested: If NO, Please explain:
How does this medical condition impact educational performance?
Recommended start date: _____ / _____ / _____ Projected return date: _____ / _____ / _____ <small>Cannot exceed 45 instructional days from the recommended start date.</small>
I certify that the above student cannot attend school because of illness, accident, or pregnancy, even with the aid of transportation but may profit from instruction given in the home, alternative setting, or hospital.
Date: _____ / _____ / _____ Phone #: _____ Address: _____
Printed Name: _____ Signature: _____

SECTION III – Release (To be completed by parent/guardian or by student, if eighteen or older)

I authorize the release of medical, educational, or mental health information to school officials.
Printed Name: _____ Signature: _____ Date: _____ / _____ / _____

SECTION IV – Authorization (To be completed by the District Superintendent or Designee)

I certify that school officials will consider whether the student now qualifies under Section 504 of the Rehabilitation Act of 1973 or is eligible for entry into programs for children with disabilities. I further certify if this is a student with a disability in accordance with State Board of Education regulations and if the student's medical homebound placement constitutes a change of placement, an IEP committee with parental involvement will develop an individualized education program (IEP). Medical homebound services are authorized to begin on or after _____ / _____ / _____.
Printed Name: _____ Signature: _____ Date: _____ / _____ / _____

The need for medical homebound instruction will be reviewed every 45 instructional days. School districts must retain this document on file for a period of five (5) years in accordance with procedures set forth in the South Carolina Pupil Accounting System Instruction Manual.

*Revised May 10, 2016

Dear Physician:

Thank you for your dedication in keeping students in South Carolina healthy and progressing academically and socially in the regular school environment to the extent that is appropriate. A student and his/her parent, legal guardian, or surrogate parent has requested that the school district provide medical homebound instruction due to the student's inability to come to school as a result of an illness, accident, or pregnancy even with the aid of accommodations and transportation. This service is appropriate for short term intervention and should not be viewed as a long-term replacement for regular school attendance. Homebound instruction is designed so the student does not fall significantly behind during the period of confinement.

The district superintendent or his/her designee must approve any student participating in a program for medial homebound instruction or hospitalized instruction. A completed and signed Medical Homebound Instruction Form does not guarantee approval for the student to participate in the homebound program. A district representative may contact you to discuss strategies to maintain the student in the school environment and to request additional information.

Students receiving homebound instruction should return to school-based instruction as soon as possible. Homebound services will not be approved for periods exceeding 45 instructional days. If it is necessary for homebound instruction to continue beyond this period, a new Medical Homebound Instruction Form will be required. The school may ask for additional information regarding the student's treatment plan, progress towards treatment goals, and specific plans to transition the student back to the school setting, in order to justify the need for extended services.

Charleston County School District appreciates your assistance in keeping students healthy and able to attend school. If you have any questions about the Homebound program at [Insert School] please contact [Insert Contact's Name] at [Insert Contact's Phone Number]. Completed forms should be mailed to [Insert Address], Faxed to [Insert Fax Number] or emailed to [Insert Email].

Student's Name: _____ School _____

I acknowledge that I have read the above information regarding the Medical Homebound Instruction program for Charleston County School District.

Date: _____ Address: _____


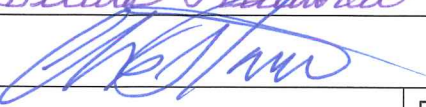
Printed Name: _____ Signature: _____

BOARD AGENDA ACTION FORM

May 9, 2016 Committee Meeting

May 23, 2016 Board Meeting

Section:	Policy and Personnel Committee	
Subject:	Combining Policy JICJA (Electronic Devices Other than Cellular Phones) and Policy JICJ (Possession/Use of Paging Devices/Cellular Phones and other Communications Devices) and revising aspects of JICJ.	
Name/Department:	Jennifer Coker, Department of Alternative Programs	
Agenda Item Number:	9 . 3H	
Background:	The Department of Alternative Programs developed committees to review the CCSD Student Code of Conduct. The Code of Conduct Committee reviewed Board Policy, State Regulations, and the CCSD Code of Conduct to ensure that all the documents are aligned. Policy JICJA (Electronic Devices Other than Cellular Phones) and Policy JICJ (Possession/Use of Paging Devices/Cellular Phones and other Communications Devices) were reviewed by the committee.	
Discussion:	The Code of Conduct Committee recommends combining Policy JICJ and JICJA to form one policy in reference to wireless communication devices. The revisions include guidelines for use in the Elementary, Middle, and High Schools. The committee further recommends ensuring the disciplinary action is focused on student conduct rather than on possession of a device. In the revisions the requirements for confiscation are removed. The Progressive Discipline Plan will detail the appropriate response from school administration. Finally the committee recommends adding details about liability.	
Goals & Budget:		
This recommendation supports CCSD goal #:	Priority Goal #6	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source (GOF, IDEA, Title I, Capital, etc.)
Resulting positive impact for students in our District will be:	Combining and revising the Cellular Phone and Wireless Communication Policy will create consistency of coding and enforcement across the district. It also allows for intervention/consequences according to the CCSD Progressive Discipline Plan.	
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
Draft Motion: Approve a first reading of amendments to Policy JICJ to absorb the content of JICJA, to rescind JICJA and to revise the name and provisions of JICJ so as to focus on more current technology, and to address aspects of the disciplinary measures.		

Person(s) Responsible for Implementation:	Jennifer Coker and John Emerson	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="checked" type="checkbox"/> Yes	<input type="checkbox"/> No

STUDENT POSSESSION/USE OF MOBILE COMMUNICATION, COMPUTER AND OTHER WIRELESS DEVICES

Code **JICJ** Issued **1/06**

Purpose: To combine Policy JICJA (Electronic Devices Other than Cellular Phones) and Policy JICJ (Possession/Use of Paging Devices/Cellular Phones and other Communications Devices). To set the parameters for student possession and use of ~~paging devices/cellular phones and other communications~~ mobile communication, computer and other wireless devices.

~~For purposes of this policy, paging devices are defined as telecommunications devices, (including cellular telephones) that emit an audible signal, vibrate, display a message or otherwise summon or deliver a communication to the possessor, including the camera portion of a camera phone.~~

~~Unless an emergency condition is present, no student shall be permitted to use a cellular phone on school property during school hours. All students must store cellular phones turned off and out of sight. Each principal may set the hours in which this prohibition applies for his/her school and shall inform students of such times.~~

~~At no time may a cellular phone be used for illegal or unethical purposes.~~

~~Students using or having cellular phones or telecommunications devices visible during the school day or after school hours inside of school buildings shall have their cellular phone or communications device confiscated. A parent/legal guardian may retrieve the device from the school or the cellular phone will be returned to the student at the end of the school year. Failure to retrieve the device within 30 days of the end of the school year will result in the disposal of the device.~~

The Board recognizes that, depending on how they are used, mobile communication, computer and other wireless devices can be either valuable learning tools or a source of disruption in the learning environment. In order to maintain a secure and orderly learning environment, student use and possession of mobile communication, computer and other wireless devices shall be subject to the limitations as set forth in this policy.

- "Wireless electronic device" means a handheld electronic device having the ability to receive and/or transmit voice, text, or data messages without a cable connection, such may include, but is not limited to, mobile telephones, smart phones, tablets and computer and communications devices currently in existence. This also includes any current or emerging wireless technologies or portable information technology systems developed for similar purposes.
- This policy applies to all CCSD property, school grounds, school buildings, personal vehicles on school property, buses, CCSD vehicles at any time (during or outside of school hours), or at any school or district sponsored events.
- The "Instructional school day" is from the arrival bell until the final dismissal bell. The "instructional school day" includes, but is not limited to, study halls, lunch break, class changes and any other structured or unstructured activities.
- Students may possess mobile telephones, smart phones or other such devices as described above as long as the students adhere to the restrictions provided herein. Any unauthorized use of mobile telephones, smart phones or other such wireless devices

during the instructional school day is prohibited as it can disrupt the instructional program and/or distract from the educational environment.

- Earbuds and/or headphones may be worn in the classroom for instructional purposes and while in the cafeteria. Earbuds / Headphones may not be worn at any other time during the instructional school day.

- **Elementary School Students (PK - 5th grade)** may possess mobile telephones, smart phones or other such devices as described above provided such devices are not visible, used, or activated, and are kept in the "off" position throughout the instructional school day. Students must keep such devices stored in a purse, locker, backpack, or other non-visible secure location during the instructional school day.

- Times of Authorized Use for Elementary School

- Before the beginning of the instructional school day
- After the dismissal bell at the end of the instructional school day
- During classroom instruction when directed by the teacher

- **Middle School Students (6th - 8th grade)** may possess mobile telephones, smart phones or other such devices as described above on school property and school-sponsored transportation, provided they are not visible, used or activated, and are kept in a silent or "airplane" mode, blocking all alerts throughout the instructional school day and while on school-sponsored transportation. Middle school students must keep their mobile telephones, smart phones or other such devices as described above stored in a vehicle, locker, pocket, purse, backpack, or other non-visible secure location.

- Times of Authorized Use for Middle School

- Before the beginning of the instructional school day
- After the dismissal bell at the end of the instructional school day
- During classroom instruction when directed by the teacher
- During lunch while in the cafeteria

- **High School Students (9th - 12th grades)** may possess mobile telephones, smart phones or other such devices as described above on school property and school-sponsored transportation, provided such devices are not visible, used or activated, and are kept in a silent or "airplane" mode, blocking all alerts, throughout the instructional school day and while on school-sponsored transportation. High school students must keep their mobile telephones, smart phones or other such devices as described above stored in a vehicle, locker, pocket, purse, backpack, or other non-visible secure location. High school principals may modify the instructional school day to establish other authorized times of use.

- Times of Authorized Use for High School

- Before the beginning of the instructional school day
- After the dismissal bell at the end of the instructional school day
- During classroom instruction when directed by the teacher
- During lunch while in the cafeteria
- Other times authorized by the Principal*

**Communication to Students and Parents. If the principal modifies the instructional school day to permit high school students to use mobile telephones, smart phones or other such devices as described above at times other than the authorized times, the principal shall include such information in the school's student/parent handbook and other communications to parents/students.*

- Any student who violates this policy is subject to the interventions/consequences of the Charleston County Progressive Discipline Plan. Students will be disciplined for their conduct rather than solely for the use of a device. Conduct infractions will follow the guidelines set forth in CCSD Student Code of Conduct. .
- A student's possession, display or use of a mobile telephone, smart phone, or other such devices as described above on school property, contrary to the provisions of this policy, shall be viewed as the unauthorized use of such devices when such possession, display or use of such devices results in conduct that includes, but is not limited to:
 - a. Use that violates academic integrity, such as the reproduction of images of tests, the communication of test or examination contents or answers; to provide access to unauthorized school information, or assistance to students in any aspect of their instructional program in a manner that violates school board policy or the Student Code of Conduct.
 - b. The communication of the marks or grades assigned to students resulting from evaluation or the actual contents, or parts thereof, of any evaluation activity being completed by an individual(s).
 - c. Use to commit a crime, under federal or state law.
 - d. Violation of a student's or other person's reasonable expectation of privacy, by using such devices with image and/or sound recording capabilities in student locker rooms, restrooms, any other student changing areas, or in the classroom, whether such use occurs during the instructional school day or on school property.
 - e. Use of mobile telephones, smart phones or other such devices as described above, to take "photographs" or "videos" while on school property, while on school-sponsored transportation or while a student is engaged in school-sponsored activities, except for classroom purposes as directed by the teacher.
 - f. Use in a manner that is profane, indecent, obscene, threatening, discriminatory, bullying or harassing through language, pictures or gestures.

Other Acceptable Uses

- Use of mobile telephones, smart phones or other such devices as described above are permissible in the following circumstances:
 - a. *Instructional or Educational Purposes.* mobile telephones, smart phones or other such devices as described above may be used during a class period or school activity when specifically approved by the principal or teacher in conjunction with educationally appropriate objectives.
 - b. *IEP, 504, or Health Care/Medical Plan.* Students may use mobile telephones, smart phones or other such devices as described above during class time when authorized pursuant to an Individual Education Plan (IEP), a Section 504 Accommodation Plan, or a Health Care/Medical Plan with supportive documentation from the student's physician.
 - c. *Health, Safety or Emergency Reasons.* Principals may make exceptions to the restrictions in this policy, in part or in its entirety, for health, safety and emergency reasons.
 - d. *School Trips or School Sponsored Activities.* The use, display or activation of mobile telephones, smart phones or other such devices as described above during school trips or school sponsored activities shall be at the discretion of the principal or designee, but shall not be disruptive to the activity.
 - e. *Other Reasons.* Other reasons determined appropriate by the principal.

Responsibility/Liability

- Any student who chooses to bring to school a mobile telephone, smart phone or other such device as described above, shall do so at his or her own risk and shall be personally responsible for the security of his or her device. Neither the school personnel nor Board will assume any responsibility or liability for loss, theft, damage or vandalism to a mobile telephone, smart phone or other such devices as described above, brought onto school property, or for the unauthorized use of any such device.

Cf. JICDA, JICJA

Adopted 1/23/06

Legal references:

A. S.C. Code of laws, 1976, as amended:

1. Section 59-63-280 - Possession of paging devices by public school students; mobile telephones included; adoption of policies.

ELECTRONIC DEVICES OTHER THAN CELLULAR PHONES – Rescind

Code **JICJA** Issued **1/06**

Purpose: To establish the board's vision for student possession and use of electronic devices other than cellular phones and communications devices.

The superintendent shall not permit students to have electronic devices other than cellular phones without written approval of the school principal. Principals are authorized to confiscate such devices at their discretion for a period of time not to exceed 60 days, or the end of the school year, whichever is less.

At no time may an electronic device be used for illegal or unethical purposes.

This policy applies to any electronic device other than a communications device, such as an Ipod, radio, CD player, MP3 player, music players of any other format, televisions, tape recorders, laptop computers, etc. Devices being used for educational purposes should have prior approval of the principal.

Students using or having electronic devices, other than cellular phones, visible during the school day or after school hours inside of school buildings shall have their electronic devices confiscated and returned to the student at the end of the school year, or earlier to a parent/legal guardian. Failure to retrieve the device within 30 days of the end of the school year will result in the disposal of the device.

Cf. JICDA, JICJA

Adopted 11/28/05; Revised 1/9/06

BOARD AGENDA ACTION FORM

May 9, 2016 Committee Meeting

May 23, 2016 Board Meeting

Section:	Audit and Finance	
Subject:	Laura Brown Special Board Funds	
Name/Department:	Carol Leopold, Professional Learning	
Agenda Item Number:	9 . 4B	
Background:	The Laura Brown Special Board Funds were created by the Charleston County School District Board of Trustees to support student participation in competitions at the national level. Students who win local/district and state competitions are eligible to compete at the national level and are therefore eligible for funding. The attached chart identifies the number of students continuing to the national level and the nature of their competition.	
Discussion:	Charleston County School District student organizations promote skill development and competency mastery through skill and leadership events that underscore what is learned in the classroom. Organization advisors have given their time and expertise to assist these students in preparing for competitions. Students have worked in collaboration and individually on activities that develop leadership, scholarship, service, creativity and teamwork. CCSD has been well represented at previous state and national competitions. The students who attend national events serve as leadership role models to other students and reflect a positive image to the community. These students are true ambassadors of their schools and our district.	
Goals & Budget:	\$50,000	
This recommendation supports CCSD goal #:	Priority Goal #14	
Overall budget for implementing CCSD goal:	\$49,995.67	
Request approval for funds within that budget in the amount of \$:	\$49,995.67	Funding Source GOF
Resulting positive impact for students in our District will be:	Students will compete on a National level.	
Potential impact of this decision on other budget areas will be:	No Potential impact of this decision on other budget areas.	
Future Fiscal Impact:	No future fiscal impact.	
Recommendation:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Open Session	<input type="checkbox"/> Information <input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve the plan for Laura Brown fund distributions.		
Person(s) Responsible for Implementation:	<i>Carol Leopold</i>	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Laura Brown Special Board Fund 2016

National Competition	Dates	Location	School	Contact	No. Chaperones	No. Students	Amount Requested	50.78% Reduction	Grand Total
ProStart	April 28-May 2	Dallas, TX	Wando	William Twaler	2	3	\$575.00	\$291.99	\$283.02
National SeaPerch Challenge	May 20-21	Baton Rouge, LA	West Ashley High	Margaret Spigner	2	3	\$5,975.00	\$3,034.11	\$2,940.90
DECA International Career Competitive Conference	April 23-27	Nashville, TN	Wando	Kirk Beilke	2	7	\$10,445.08	\$5,304.01	\$5,141.07
National SeaPerch Challenge	May 20-21	Baton Rouge, LA	Laing	James Byrum	2	2	\$3,145.00	\$1,597.03	\$1,547.97
World Finals - Odyssey of the Mind	May 25-28	Ames, IA	Laing	Kristen Jacksa	2	6	\$9,200.00	\$4,671.76	\$4,528.24
Scholastic Art and Writing Awards	June 1-2	New York, NY	SOA	Francis Hammes	3	13	\$15,584.00	\$7,913.56	\$7,670.44
National Academic Championship	May 28-30	New Orleans, LA	James Island Charter High	Wanda Horne	2	4	\$5,005.84	\$2,541.97	\$2,463.87
World Finals - Odyssey of the Mind	May 25-28	Ames, IA	West Ashley Advanced Studies Magnet	Deborah Brigman	2	7	\$14,919.00	\$7,575.87	\$7,343.13
FCCLA National Leadership Conference	July 2-8	San Diego, CA	Wando	Mary S. Carter	2	4	\$11,492.00	\$5,835.64	\$5,656.36
National History Day	June 11-16	College Park, MD	Palmetto Scholars Academy	Lisa Hakaminn	2	3	\$2,325.00	\$1,180.64	\$1,144.37

Laura Brown Special Board Fund 2016

National Competition	Dates	Location	School	Contact	No. Chaperones	No. Students	Amount Requested	50.78% Reduction	Grand Total
World Finals - Odyssey of the Mind	May 25-28	Ames, IA	Palmetto Scholars Academy	Shannon Bassett	2	7	\$8,295.00	\$4,212.20	\$4,082.80
World Finals - Odyssey of the Mind	May 25-28	Ames, IA	Palmetto Scholars Academy	Shannon Bassett	2	7	\$8,395.00	\$4,262.98	\$4,132.02
World Finals - Odyssey of the Mind	May 25-28	Ames, IA	Palmetto Scholars Academy	Shannon Bassett	2	5	\$6,220.00	\$3,158.52	\$3,061.48
							\$101,575.92	\$51,580.25	\$49,995.67

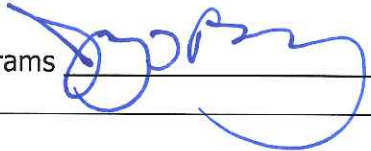
9.5B-3

BOARD AGENDA ACTION FORM

May 9, 2016 Committee Meeting

May 23, 2016 Board Meeting

Section:	Audit & Finance Committee	
Subject:	Early Out 2017-2022 Capital Program (Phase IV) FY17 Additional Projects List	
Name/Department:	Jeffrey Borowy, Deputy for Capital Programs	
Agenda Item Number:	9.4C	
Background:	<p>On November 4, 2014, Charleston County voters passed a referendum to extend the current education capital improvements sales and use tax from January 1, 2017 to December 31, 2022. The referendum included a list of projects.</p> <p>On January 12, 2015, the Board of Trustees approved the Early Out Projects.</p> <p>On March 21, 2016, the Board of Trustees approved the Early Out 2017-2022 Capital Program (Phase IV) FY17 Project List. Staff is seeking approval for early design and execution of three additional projects. The Board of Trustees approved the funding of the Spring 2016 Bond Anticipation Note on February 22, 2016 which included the funds for these projects.</p>	
Discussion:	<p>Attached is a list of additional Early Out 2017-2022 Capital Program (Phase IV) FY17 projects. The primary reason for inclusion and execution of additional early out projects is provided below:</p> <ol style="list-style-type: none"> 1) St James Santee Renovation Advance Design: Will allow the District to begin construction for the addition of middle schools grades immediately upon receipt of adequate tax referendum funding, to meet a target completion of August 2018. 2) District 2 and District 4 Stadium Advance Design: Will allow the District to begin construction immediately upon the receipt of adequate tax referendum funding, thus providing more timely finished stadiums for use. 	
Goals & Budget:	District's continued ability to support the desired level of quality and equity across the District, for everything from technology to facility conditions and furnishings and equipment.	
This recommendation supports CCSD goal #:	#8 – Increase the number of students who are college, career, and citizenship ready	
Overall budget for implementing CCSD goal:	\$700,000	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source
		2017-2022 Capital Program (Phase IV) Sales Tax Referendum / initially funded with General Obligation Bond Anticipation Note (BAN) 2016
Resulting positive impact for students in our District will be:	N/A	

Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
<p>Draft Motion: It is hereby recommended that the Charleston County School District Board of Trustees receive and approve the Early Out 2017-2022 Capital Program (Phase IV) FY17 Additional Projects List.</p>		
Person(s) Responsible for Implementation:	Jeffrey Borowy, Deputy for Capital Programs 	
Superintendent's Approval:	Gerrita Postlewait, Superintendent _____	
Board Member(s) Approval:		
Attachment(s): 1) 2017-2022 Early Out List of Additional Projects	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

CCSD Phase IV 2017-2022 Early Out

May 23, 2016

<u>PROJECT</u>	<u>TOTAL BUDGET</u>	<u>EARLY OUT</u>	<u>PRIMARY REASON</u>
St. James Santee	\$ 2,500,000.00	\$ 200,000.00	Advance Design
District 2 Stadium	\$ 8,100,000.00	\$ 350,000.00	Advance Design
District 4 Stadium	\$ 14,200,000.00	\$ 150,000.00	Advance Design
TOTALS	\$ 24,800,000	\$ 700,000	